

**BURNTWOOD TOWN COUNCIL 2013/14 BUDGET
(as at 22 August 2013)**

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
100	Corporate						
1176	Precept	256,142	256,142	224,150	224,150		
1180	Council Tax Support Grant	0	0	30,330	30,330		
1190	Interest: Community Direct Plus	3	3	3	1		
1191	Interest: Reserve Account	450	671	450	264		
1192	Interest: Instant Access A/C	45	25	45	11		
1193	Interest: LDC	0	128	0	0		
1194	Interest: 3 Month Investment Account	0	402	250	42		
1195	Interest: 12 Month Investment Account	0	2,454	1,775	277		
1200	Refunds	0	12	0	0		
	Total Income	256,640	259,837	257,003	255,075		
	100 Net Expenditure	-256,640	-259,837	-257,003	-255,075		
101	Employee Expenses						
4000	Holding Account	102,000	0	97,820	0		
4001	Salaries	0	55,110		26,987		
4006	NI: Employer's Contributions	0	5,228		2,562		
4007	PAYE: Employees' Contributions	0	11,068		4,968		
4011	LGPS: Employer's Contributions	0	12,492		4,846		
4012	Telephone/Broadband Allowance	0	618		263		
4013	Eyesight: Tests/Spectacles	0	0		0		
4014	NI: Employees' Contributions	0	4,719		1,677		
4015	LGPS: Employees' Contributions	0	4,995		3,475		
	OverHead Expenditure	102,000	94,230	97,820	44,778		

	101 Net Expenditure	102,000	94,230	97,820	44,778	
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		2012/13		2013/14			2014/15
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
102	Premises: Lambourne House						
4020	Office: Rent	13,000	10,000	13,000	6,250		
4021	Office: Service Charges	900	616	900	433		
4022	NNDR: Office	4,430	4,182	4,350	2,577		
4023	Office: Water Rates	250	244	300	65		
4024	Office: Electricity	2,000	2,214	1,800	875		
4025	Office: Cleaning Materials	100	144	100	61		
4026	Office: Trade Refuse	120	45	120	15		
4027	Office: Window Cleaning	120	75	120	15		
4028	Office: Security Alarm (R&M)	190	30	200	0		
4029	Office: CCTV (R&M)	250	338	275	263		
4030	Office: Fire Extinguishers	50	181	50	0		
4031	Office: PAT Testing	100	192	100	0		
4032	Office: Air Conditioners (R&M)	360	0	360	0		
4033	Office: General Maintenance	2,000	908	2,000	12		
4037	Meeting Room: Rental Charges	1,400	1,280	1,500	173		
	OverHead Expenditure	25,270	20,449	25,175	10,738		
	Total Income	0	0	0	50		
	102 Net Expenditure	25,270	20,449	25,175	10,688		

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
105	Transport						
4060	Car Mileage: Employees	2,200	2,414	2,200	1,546		
4061	Car Mileage: Members	150	7	150	0		
4062	Car Parking Fees	10	2	10	3		
	OverHead Expenditure	2,360	2,422	2,360	1,549		
	105 Net Expenditure	2,360	2,422	2,360	1,549		
107	Supplies & Services						
4100	Photocopier: Copy Charges	1,000	1,174	1,200	280		
4110	Telephone: Rental	600	421	600	268		
4111	Telephone: Calls	700	748	700	27		
4112	Telephone: Payment Charges	63	72	65	24		
4113	Broadband: Line rental	400	424	400	146		
4120	Postage	1,000	1,201	1,100	1,003		
4121	Franking Machine: Rental/Lease	696	509	696	475		
4122	Franking Machine: Maintenance	298	328	300	298		
4123	Franking Machine: Stationery	90	0	90	0		
4130	Computers: Peripherals	200	453	0	0		
4131	Computers: Hardware	2,500	3,036	250	0		
4132	Computers: Software Licences	470	92	500	0		
4133	Computers: Support	900	1,170	825	616		
4135	Computers: Email accounts	50	50	50	50		
4136	Network: Remote Back-up	600	548	600	0		
4140	Website	425	625	425	500		
4160	Stationery	1,800	1,476	1,800	830		
4161	Publications	300	76	200	118		
4162	Newspapers	150	147	200	91		
4163	General Office Expenses	200	178	200	124		
4164	Office Equipment	650	727	300	70		

		2012/13		2013/14			2014/15
		Budget £	Actual £	Agreed Budget £	Actual YTD £	Projected Actual £	Budget £
107	Supplies & Services (Cont'd)						
4165	Advertising	600	175	1,000	257		
4166	Newsletter	0	720	1,440	360		
4170	Subscriptions to other bodies	1,850	1,777	1,900	1,942		
4175	Furniture	250	0	0	87		
4180	Professional Fees	350	2,431	500	687		
4190	Data Protection Fee	35	0	35	0		
4200	Courses/Training: Fees	1,300	228	1,300	1,470		
4201	Courses/Training: Expenses	200	0	200	91		
4202	Conferences/Seminars: Fees	400	269	600	0		
4203	Conferences/Seminars: Expenses	700	207	500	0		
4208	Alarm: Annual Maintenance Fee	0	187	200	187		
4220	Bank Charges	150	114	150	96		
4221	Insurance: Premiums	1,351	1,380	1,500	1,768		
4222	Insurance: Landlord	500	507	520	0		
4230	External Audit	1,150	0	800	0		
4231	Internal Audit	200	-400	200	170		
4232	Audit Preparation	0	87	480	24		
4235	Memorial Bench	35	0	35	0		
4411	Handyperson Service	100	67	100	0		
4999	Contingency Expenses	1,000	0	1,000	0		
	OverHead Expenditure	23,263	22,884	22,961	12,060		
1025	Sundry Income	0	75	0	9		
1040	Photocopier: Usage	0	11	0	0		
1200	Refunds	0	213	0	0		
	Total Income	0	299	0	9		
	107 Net Expenditure	23,263	22,585	22,961	12,051		

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
201	Street Lighting						
4240	Electricity	400	372	400	0		
4241	Maintenance	400	357	400	0		
	OverHead Expenditure	800	729	800	0		
	201 Net Expenditure	800	729	800	0		
202	Bus Shelters						
4250	Maintenance	400	0	400	276		
4251	Inspections	0	0	0	107		
4255	Provision new bus shelter(s)	2,500	0	5,000	0		
4411	Handyperson Service	320	215	320	0		
	OverHead Expenditure	3,220	215	5,720	383		
	Total Income	0	0	0	0		
	202 Net Expenditure	3,220	215	5,720	383		
203	Christmas Lights						
4260	General Expenses	5,100	3,809	4,000	0		
4261	Churches	1,200	742	1,200	0		
	OverHead Expenditure	6,300	4,551	5,200	0		
	203 Net Expenditure	6,300	4,551	5,200	0		

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed	Actual YTD	Projected	Budget
				Budget		Actual	
		£	£	£	£	£	£
205	Traffic Islands						
4300	Shrub Beds: Maintenance	3,399	3,399	3,399	0		
4301	Grass Cutting	618	494	618	0		
4302	Litter Picking	124	124	124	0		
4303	Weed Killer Spraying	165	165	165	0		
4304	Signage	329	171	329	0		
4305	Signage Installation	100	0	100	0		
4306	NNDR: Traffic Islands	1,715	1,620	1,700	869		
	OverHead Expenditure	6,450	5,972	6,435	869		
1030	Traffic Islands: Sponsorship	3,500	1,980	3,500	1,000		
	Total Income	3,500	1,980	3,500	1,000		
	205 Net Expenditure	2,950	3,992	2,935	-131		
206	Hanging Baskets & Planters						
4350	Planters: Maintenance	309	258	309	0		
4351	Planters: Bedding Plants	453	453	453	0		
4352	Hanging Baskets: Supply/Maint.	620	620	620	0		
	OverHead Expenditure	1,382	1,331	1,382	0		
	206 Net Expenditure	1,382	1,331	1,382	0		

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
207	Flagpole						
4355	Flagpole	230	230	240	0		
	OverHead Expenditure	230	230	240	0		
	207 Net Expenditure	230	230	240	0		
208	Burntwood in Bloom						
4380	Advertising	1,000	932	1,250	720		
4381	Prizes	1,300	890	1,300	880		
4382	Presentation Evening	500	1,110	1,000	0		
4383	Annual Calendar (production)	250	208	250	248		
4384	HEIB Regional Competition	150	200	1,200	649		
	OverHead Expenditure	3,050	3,340	5,000	2,496		
1050	BiB: Sponsorship	0	230	0	610		
1051	BiB: Photograph Sales	0	16	0	0		
1052	BiB: Calendar Sales	0	100	0	0		
	Total Income	0	347	0	610		
	208 Net Expenditure	3,050	2,993	5,000	1,886		

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
209	Coulter Lane Remb. Garden						
4411	Handyperson Service	150	0	150	0		
4500	Coulter Lane Remb. Garden	0	1,994	0	150		
4501	Grounds Maintenance	1,100	525	1,100	0		
	OverHead Expenditure	1,250	2,519	1,250	150		
	209 Net Expenditure	1,250	2,519	1,250	150		
210	Burntwood Wakes Festival						
4001	Salaries	1,750	1,750	3,060	0		
4411	Handyperson Service	800	0	800	352		
4600	BWF: Stage / Sound Hire	40,000	5,500	40,000	5,500		
4601	BWF: Unsigned - Neon Studios	0	0	0	600		
4602	Family Fun Day Entertainment	0	3,275	0	3,502		
4603	Marquees & Furniture	0	4,936	0	5,089		
4604	First Aid Cover	0	0	0	375		
4605	Fire Cover	0	0	0	110		
4607	Security	0	0	0	3,623		
4608	Rubbish Skips	0	0	0	0		
4609	Traffic Management	0	0	0	425		
4610	Mobile Toilets	0	0	0	1,120		
4611	Publicity	0	800	0	1,621		
4612	Insurance	0	1,580	0	1,792		
4613	Ground Crew	0	0	0	4,400		
4614	Coach	0	25	0	680		
4615	Pathway: Clearance	0	0	0	42		
4616	Pathway: Lighting	0	0	0	90		
4619	Hospitality: Mobile Toilets	0	550	0	700		
4620	Miscellaneous	0	-987	0	6,220		
4621	BWF: Saturday evening	0	1,425	0	5,020		
4623	BWF: Generators/Fuel	0	0	0	1,310		

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		£	£	£	£	£	£
210	Burntwood Wakes Festival (Cont'd)						
4624	BWF: Policing	0	0	0	0		
4625	BWF: Lighting Crew	0	0	0	3,400		
4626	BWF: Friday Evening	0	1,000	0	1,075		
4627	Refunds: Hospitality	0	17	0	0		
4628	Refunds: Sponsorship	0	800	0	0		
4629	Refunds: Craft Pitch Fee	0	213	0	13		
4630	Refunds: Grants	0	5,020	0	0		
	OverHead Expenditure	40,800	25,904	43,860	47,057		
1025	Sundry Income	0	0	0	12		
1026	Insurance Claim - Event Cancellation	0	15,111	0	0		
1090	BWF: Craft Marquee Pitch Fees	0	213	0	238		
1091	BWF: Sponsorship	0	7,570	3,720	13,535		
1095	BWF: Hospitality - Food	0	17	0	0		
1096	BWF: Hire of equipment, etc	0	0	0	0		
1200	Refunds	0	550	0	0		
	Total Income	0	23,460	3,720	13,785		
	210 Net Expenditure	40,800	2,444	40,140	33,272		
211	Town Strategy						
4750	Town Strategy	250	0	10,000	435		
	OverHead Expenditure	250	0	10,000	435		
	211 Net Expenditure	250	0	10,000	435		

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
212	Quality Council						
4210	Quality Council	0	240	0	0		
	OverHead Expenditure	0	240	0	0		
	212 Net Expenditure	0	240	0	0		
214	Community Projects						
4411	Handyperson Service	0	70	0	0		
4755	Tea Dance	0	663	700	354		
4757	Artwork Comp.	0	200	0	0		
4758	General Expenses	0	4,354	4,000	0		
	OverHead Expenditure	0	5,287	4,700	354		
1025	Sundry Income	0	0	0	157		
	Total Income	0	0	0	157		
	214 Net Expenditure	0	5,287	4,700	157		
215	SCAMP						
4550	SCAMP: Maintenance	0	0	1,500	0		
4551	SCAMP: Insurance	0	0	500	406		
	OverHead Expenditure	0	0	2,000	406		
	215 Net Expenditure	0	0	2,000	406		

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
301	Civic Expenses						
4360	Chairman's Expenses	4,500	-265	4,500	42		
4361	General Expenses	0	0	0	67		
4363	Civic Carol Service	0	64	0	0		
4364	Civic Service & Reception	0	966	0	0		
4365	Hospitality: General	0	0	0	0		
4366	Hospitality: BWF	0	0	0	853		
4368	Fundraising	0	-1,232	0	5		
4369	Fundraising - Distribution	0	2,215	0	0		
4999	Contingency Expenses	0	200	0	0		
	OverHead Expenditure	4,500	1,947	4,500	967		
1025	Sundry Income	0	14	0	0		
1061	Civic Service: Collection/Raffle	0	211	0	0		
1062	Fundraising	0	1,702	0	301		
1095	BWF: Hospitality - Food	0	0	0	325		
	Total Income	0	1,927	0	626		
	301 Net Expenditure	4,500	20	4,500	341		

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
302	Grant Aid						
4400	Local Voluntary Organisations	8,000	7,850	10,000	0		
4401	Play Schemes	3,100	3,100	3,100	3,100		
4402	Community Transport	3,000	3,000	3,000	0		
4403	Community Development Worker	17,167	4,743	0	0		
4405	SESCAB	3,500	3,500	3,500	3,500		
4407	Cheque Presentation Evening	0	14	0	0		
4408	Remembrance Wreaths	100	100	100	0		
4409	SCAMP	0	195	0	0		
	OverHead Expenditure	34,867	22,502	19,700	6,600		
1200	Refunds	0	0	0	0		
	Total Income	0	0	0	0		
	302 Net Expenditure	34,867	22,502	19,700	6,600		

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
310	Election Expenses						
4701	Election Expenses	0	0	5,000	0		
	OverHead Expenditure	0	0	5,000	0		
	310 Net Expenditure	0	0	5,000	0		
	Total Budget Expenditure	255,992	165,655	264,103	128,842		
	Total Income	260,140	269,651	264,223	271,312		
	Net Expenditure	-4,148	-103,996	-120	-142,470		