

Our Ref: MD

12 September 2012

To: All Members of the Burntwood Wakes Committee
(Councillors Mrs Banevicius, Campbell, Constable, Mrs Evans, Mosson, Mrs Stokes and Taylor)

Copy: B Cooper, Senior Administrative Assistant
CFI: Mrs J Bayley, Administrative Assistant

Dear Councillor

BURNTWOOD WAKES COMMITTEE

You are invited to attend a meeting of the Burntwood Wakes Committee at **Burntwood Library, Sankeys Corner on Wednesday 19 September 2012 commencing at 6.30pm** (or immediately following the William Cadman Trustees meeting, whichever is the sooner) to consider the following business.

Yours sincerely

Mary Danby (Mrs)
Town Clerk

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

3. MINUTES

To approve the Minutes of a Meeting of the Burntwood Wakes Committee held on 11 July 2012 (Minute Nos. 6 - 10) (previously presented to the 05 September 2012 meeting of the Town Council – **ENCLOSURE NO. 1**).

4. BURNTWOOD WAKES REVIEW COMMITTEE RECOMMENDATIONS

The following recommendations put forward by the Burntwood Wakes Review Committee were approved by the Town Council at its meeting on 05 September 2012:

- a) Arrangements have already been made for the 2013 Festival to take place at Burntwood Rugby Club from Friday 19 July – Sunday 21 July. **IT IS RECOMMENDED** that the Festival programme should, as far as possible, be as arranged for the 2012 Festival.
- b) The Town Council continues to offer the Burntwood Wakes Festival as arranged for 2012 and 2013 though Members commented that the Town Council may wish to consider a smaller event in 2014 given the possible financial strains arising from projects emerging from the Burntwood Town Strategy Working Groups.
- c) The Best Value Committee and Burntwood Wakes Committee be tasked to consider and advise the Town Council on what the Town Council's aspirations are for the 2014 Burntwood Wakes Festival and whether the Festival continues to offer value for money.
- d) The Town Council undertake a survey, possibly as a pull-out questionnaire in a local free publication to ascertain, among other issues, how residents feel about the Wakes Festival, whether the Festival offers value for money and whether there are alternative forms of activities/events which could be delivered which would involve and engage with the community. The results of the questionnaire will guide the Town Council in its deliberations with regard to the 2014 Festival and the questionnaire results should be available for the Review Committee to consider at its August 2013 meeting.
- e) Opportunities for partnership working to deliver the Festival and potential alternative venues should be explored for 2014 and beyond.
- f) The 2014 Burntwood Wakes Festival to take place from Friday 18 – Sunday 20 July **SUBJECT TO** (a) the Town Council agreeing that the Festival should remain as a three day event and (b) venue to be confirmed.
- g) A maximum budget of £40,000 (plus any sponsorship that can be attracted) should be allocated for the 2013 Festival.

5. BURNTWOOD WAKES FESTIVAL 2013

- To discuss the way forward for the 2013 event in the light of the Burntwood Wakes Review Committee recommendations as set out in Agenda item No. 4 above.
- To consider suggestions on the type of activities, attractions, etc that might be provided for the 2013 event.

6. FUTURE MEETING DATES

Members are requested to note that meetings of the Burntwood Wakes Committee are scheduled to take place on the following dates:

2012

Thursday 01 November
Thursday 13 December

2013

Thursday 24 January
Thursday 28 February
Thursday 11 April
Thursday 23 May

**MINUTES OF A MEETING OF THE BURNTWOOD WAKES COMMITTEE
HELD AT LAMBOURNE HOUSE, BRIDGE CROSS ROAD, BURNTWOOD
ON WEDNESDAY 11 JULY 2012 COMMENCING AT 10.10 A.M.**

PRESENT

Councillor Taylor (in the Chair)
Councillors Mrs Banevicius, Campbell, Constable, Mrs Evans and Mrs Stokes

In attendance

Mrs M Danby, Town Clerk
B Cooper, Senior Administrative Assistant

6. APOLOGIES

Councillor Mosson

7. DECLARATIONS OF INTEREST

Councillor Mrs Evans declared a personal interest with regard to Minute No. 10 – Schools Jubilee Art Competition.

8. MINUTES

RESOLVED That the Minutes of the Meeting of the Burntwood Wakes Committee held on 24 May 2012 (Minute Nos. 1 - 5) be approved as a correct record.

9. BURNTWOOD JUBILEE FESTIVAL 2012 – UPDATE

Members were advised that the 2012 Festival had had to be cancelled as the Burntwood Rugby Club had withdrawn permission for their venue to be used as the ground was waterlogged due to the rainfall over the last two/three months. Independent advice had been sought by the Club which confirmed that the ground was unusable.

Members were advised that the Chairman of the Council, Leader of the Council and Committee Chairman had been kept informed of the situation and a Press Release had been issued on 09 July advising the public of the cancellation.

Officers had liaised with suppliers and artists and every effort was being made to keep the cancellation costs to a minimum. The Council had taken out event cancellation insurance which, it was hoped, would cover most of these costs.

Members noted that the Burntwood Wakes Review Committee will meet during August 2012 and it will review the actions taken in cancelling the 2012 Festival and make recommendations to the Council with regard to the 2013 Festival.

Mr Cooper sought permission to purchase 2 no. gazebos for use at the 2013 Festival.

RESOLVED THAT:

- a) The actions taken in cancelling the 2012 Festival be noted and approved.
- b) The Town Clerk and her staff be thanked for their actions to mitigate the resultant costs which will result from cancelling the Festival.
- c) Permission be granted for the purchase of 2 no. gazebos for use at future Burntwood Wakes Festivals.

10. SCHOOLS JUBILEE ART COMPETITION

Members were requested to judge entries from three local schools.

(Councillor Mrs Evans declared a personal interest as she is a Governor at Chase Terrace Primary School and she took no part in judging the competition.)

RESOLVED THAT:

- a) Councillor Taylor present the prizes (Hobby Craft Vouchers) to the winners at their respective school assemblies during week commencing 23 July 2012.
- b) The winning entries were as follows:
 - Year 1 Aaliyah, KS1A Chase Terrace Primary School
 - Year 2 Amy Mottershead, KS1M Chase Terrace Primary School
 - Year 3 Hollie Banks, 3M Springhill Primary School
 - Year 5 Ellie Browne, Chase Terrace Primary School
 - Year 5 Sion Pearce and Georgia Patterson, Ridgeway Primary School
 - Year 6 Brandon Lloyd and Adam Wycherley, Ridgeway Primary School

(The Meeting closed at 11.10 a.m.)

Signed

Date