

MINUTES OF A MEETING OF THE PERSONNEL COMMITTEE
HELD AT THE OLD MINING COLLEGE CENTRE
ON THURSDAY 04 JANUARY 2018 COMMENCING AT 7:00 PM

PRESENT

Councillor Mrs Constable (in the Chair)
Councillors Mrs Bacon and Mrs Banevicius

In attendance

Councillor Mrs Tranter
Councillor Mrs Evans
Councillor Mrs Stokes

21. APOLOGIES FOR ABSENCE

Councillors Mrs Humphreys and Humphreys.

22. DECLARATIONS OF INTEREST AND DISPENSATIONS

None declared.

23. MINUTES

RESOLVED That the Minutes of a Meeting of the Personnel Committee held on 23 October 2017 (Minute Nos. 16-20) be approved as a correct record.

24. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admission to Meetings) Act 1960 (Section 2) (and as expended by the Local Government Act 1972, Section 100), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

25. STAFFING MATTERS

25.1 Following a discussion the Committee declined a request for an increase of pay for the Senior Administration Officer.

25.2 The Committee discussed the vacant position of Chief Executive Officer and decided to recommend to Full Council that a part time position of Town Clerk for 25 hours to be worked flexibly over five days including any evening meetings or events required to attend be advertised.

25.3 That Full Council be recommended that a position of a Responsible Financial Officer to work one day or two half days a week to include evening meetings when required be advertised.

(The Meeting closed at 7:55 pm)

Signed

Date