

MINUTES OF A MEETING OF THE BURNTWOOD NEIGHBOURHOOD PLAN COMMITTEE HELD AT THE OLD  
MINING COLLEGE CENTRE, QUEEN STREET, CHASETOWN  
ON WEDNESDAY 24 APRIL 2019 COMMENCING AT 6:00 PM

**PRESENT**

Councillor Mrs Bacon [in the Chair]  
Councillors Mrs Banevicius and Birch  
V Chamberlain, Mrs Fletcher, S Norman, K Stanley and Mrs Taylor [from 6.12 pm]

**Also in attendance**

J Brown, Interim Town Clerk  
Ms J Minor, Senior Administration Officer [SAO]  
G Hunt [from 6.05 pm], Prospective Town Clerk  
Councillor Mrs Evans  
M Wellock, Kirkwells Consultancy

**1. APOLOGIES FOR ABSENCE**

Councillors Mrs Conolly and Mrs Fisher.

**2. DECLARATIONS OF INTERESTS AND DISPENSATIONS**

None declared.

**3. MINUTES**

Mr Norman made reference to Minute No. 4 - Burntwood Neighbourhood Plan [Page 2] and stated that the word "has" in paragraph six should be replaced with the word "as".

**RESOLVED** That the Minutes of the Meeting of the Burntwood Neighbourhood Plan Committee held on 03 July 2018 [Minute Nos. 1-4] be received and approved.

**4. BURNTWOOD NEIGHBOURHOOD PLAN**

Mr Wellock explained that overall there was not much to say however he updated Members on the actions taken. Following the Committee Meeting on 03 July 2018 the revised Plan [following the Regulation 14 Draft Consultation] had been submitted to Lichfield District Council.

In preparing the Regulation 14 Draft Plan, the Plan had been screened for the purposes of Strategic Environmental Assessment [SEA] and Habitat Regulations Assessment [HRA]. The conclusion of those screenings was that there was no need for a full Strategic Environmental Assessment or Habitat Regulations Assessment.

Mr Wellock explained that a judgement had been handed down by the European Courts saying that it was not sufficient to deal with issues outstanding through mitigation. Following a letter

received by Lichfield District Council from Natural England saying that they were not happy with the screening [Habitat Regulations Assessment], Lichfield District Council had sought legal advice and it was agreed that another Habitat Regulations Assessment screening was needed. Mr Wellock informed Members that BSG Ecology had undertaken a Stage 2 and 3 Habitat Regulations Assessment Report and that the conclusion of the report was that no significant environmental impact had been identified. Mr Wellock stated that Lichfield District Council may need to consult Natural England, Environment Agency etc again. Mr Wellock recommended that the Town Council does not make any significant changes at this stage [just updates]. Mr Wellock gave a timescale of June 2019 for the consultation following the new Habitat Regulations Assessment screening.

Mr Chamberlain made reference to the consultation date of June 2019 and asked why the delay and asked how long was the consultation.

Mr Wellock explained that there was a statutory period of five weeks for Natural England to respond and then Regulation 16 would be a six week period.

Mr Norman stated that the judgement was made in April 2018 and if the Plan had been adopted this could have been avoided. Mr Norman also made reference to the loss of the 10% CIL monies. Mr Norman supported Mr Wellock's recommendations not to change the Plan at this stage.

Mr Brown reminded Members that the Plan needed to go through Lichfield District Council's Cabinet and then Full Council before the Referendum.

Mr Wellock stated that if the consultation formally starts in June 2019, it would mean that the responses could be received by September 2019 [six/eight week's consultation period]. After that time an Independent Examination around November 2019 with an Examination Report back in December 2019 would follow.

Mr Chamberlain asked if there was anything the Committee could do to hurry up the process. Mr Stanley stated that he was frustrated with the delays and that time was of the essence.

Mr Brown reminded Members that the Burntwood Neighbourhood Plan needed to comply with the Local Plan Strategy, Local Plan Allocations Document [once adopted] and other material considerations including the National Planning Policy Framework [NPPF].

Mrs Taylor stated that her interpretation was that the Committee were not happy with the current Plan as the regeneration of Burntwood was not in it. Mr Chamberlain stated that the Plan must conform to the Local Plan and he explained that Lichfield District Council had promised that Burntwood Action Group would have an opportunity to have an input into the Local Plan when appropriate. Mr Norman stated that no doubt the Town Council would also be lobbying Lichfield District Council regarding this.

**RECOMMENDATION TO FULL COUNCIL** for the purposes of the Burntwood Neighbourhood Plan it was agreed that the Plan should remain as it was following recommendations from Mr Wellock.

[The Meeting closed at 6.26 pm]

Signed .....

Date .....