

**MINUTES OF A MEETING OF THE BEST VALUE COMMITTEE  
HELD AT BURNTWOOD LIBRARY, SANKEYS CORNER, BURNTWOOD  
ON WEDNESDAY 26 SEPTEMBER 2012 COMMENCING AT 7.00 P.M.**

**Present**

Councillor Constable (in the Chair)  
Councillors Drinkwater, Humphreys and Mrs Woodward

**In attendance**

Mrs M Danby, Town Clerk

**5. APOLOGIES FOR ABSENCE**

Councillors Mrs Evans and Mrs Fisher.

**6. DECLARATIONS OF INTEREST**

None declared.

**7. MINUTES**

**RESOLVED** That the Minutes of the Meeting of the Best Value Committee held on 28 June 2012 (Minute Nos. 1 - 4) be approved as a correct record.

**8. QUOTATIONS: DESKTOP COMPUTERS AND STAND ALONE PRINTERS  
(Town Council Minute No. 37 refers)**

This item had been deferred to the Best Value Committee with delegated authority to consider the quotations and report from the independent professional and accept the preferred quotations.

**RESOLVED** That the following quotations be accepted **SUBJECT TO** them being circulated to Members of the Policy and Resources Committee for their consideration:

i) **Desktop Computers** (to be purchased from the Town Council's IT Support contractor):

- Acer 1tb HD (i.e. 1000Gb Hard Drive)
- 4Gb RAM
- Processor: i5 quad core
- Operating System: Windows 7 Professional
- MS Office 2010 Professional
- Installation onto the domain/network with emails shared, drives, documents, syncing, etc
- Configuration with updates, drivers, all software

**Total cost: £2,954.00 excluding VAT (£3,544.80 including VAT)**

- ii) **Monitors:** 3 No. Acer V193WVCvB Monitors be purchased from Company A at a cost of £88.34 each including VAT (Total: £265.02).
- iii) **Keyboards and Mice:** 3 No. Logitech Wireless MK260 Keyboards and Mice be purchased from Company B at a cost of £34.20 each including VAT (Total: £102.60).
- iv) **Stand Alone Printers:** 2 No. HP OfficeJet 6700A Plus e-All-in-One printers be purchased from Company 6 at a cost of £129.00 each including VAT (Total: £258.00) plus delivery.

**9. QUOTATIONS: PROJECTOR AND SCREEN  
(Town Council Minute No. 38 refers)**

This item had been deferred to the Best Value Committee with delegated authority to consider the quotations and accept the preferred quotations.

**RESOLVED** That the following quotations be accepted:

- i) That 1 No. Epson EB-211 Projector be purchased from Company 4 at a cost of £288.74 including VAT plus delivery.
- ii) That 1 No. Simply SAPFL60 Manual Floor Screen be purchased from Company IV at a cost of £199.02 including VAT.

(The Meeting closed at 7.25 p.m.)

Signed .....

Date .....