

**MINUTES OF A MEETING OF THE BURIAL GROUNDS COMMITTEE
HELD AT BURNTWOOD LIBRARY, SANKEYS CORNER, BURNTWOOD
ON TUESDAY 24 JUNE 2014 COMMENCING AT 5.30 P.M.**

PRESENT

Councillor Norman (in the Chair)
Councillors Bradbury and Mrs Rigby

In attendance

Mrs M Danby, Town Clerk
B Cooper, Senior Admin. Assistant

1. APOLOGIES FOR ABSENCE

Councillors Mrs Brettell and Taylor

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None declared.

3. MINUTES

RESOLVED That the Minutes of the Meeting of the Burial Grounds Committee held on 12 December 2013 (Minute Nos. 11 - 19) be approved as a correct record.

4. BURNTWOOD CEMETERY/COULTER LANE BURIAL GROUND

Members received the Senior Administrative Assistant's report.

RESOLVED THAT:

- a) The report be received and noted.
- b) The results of the recent tree survey be noted and that the following quotations from Dunford & Sons be accepted:
 - To fell two trees at Coulter Lane Burial Ground in the sum of £750 plus VAT
 - To carry out the remainder of the work detailed in the tree inspection report at Coulter Lane Burial Ground in the sum of £890 plus VAT
 - To carry out the work detailed in the tree inspection report at Burntwood Cemetery in the sum of £450 plus VAT
- c) The tree inspection report be sent to all Members via email for information.
- d) It was noted that the Ashes area needs to be designated and that Regulations need to be considered for this specific area – deferred to the next meeting of the Committee.

5. BURNTWOOD CEMETERY – SIGNAGE

RESOLVED THAT:

- a) Larger, post mounted signs be installed at the "IN" and "OUT" entrances to the Cemetery.
- b) Staffordshire County Council be requested to give permission for, and install, a finger post indicating the Cemetery – to be located opposite the "IN" entrance. The County Council is also requested to give a quotation to provide an additional finger on the posts at the junction of Coulter Lane/St Matthews Road and at Farewell Lane indicating the direction to the Cemetery.

6. BURNTWOOD CEMETERY – BUDGET AS AT 12 JUNE 2014

RESOLVED That the report be received and noted.

7. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admission to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

8. COULTER LANE BURIAL GROUND

Members agreed to accept a quotation from Staffordshire Ecological Services Ltd to deal with a long-standing problem at the Coulter Lane Burial Ground (as set out in the Confidential Minutes).

(The Meeting closed at 5.55 p.m.)

Signed

Date