

Our Ref: MD

23 July 2014

To: Councillors Mrs Fisher, Isaacs, Norman, Mrs Rigby, Walker MBE and Mrs Woodward

Copy: Councillor Taylor, B Cooper

Dear Councillor

BURNTWOOD WAKES REVIEW COMMITTEE

You are invited to attend a meeting of the Burntwood Wakes Review Committee at the **Town Council's offices, Unit 1 Lambourne House, Bridge Cross Road, Burntwood on Tuesday 29 July 2014 at 6.00 p.m.** to consider the following business.

Yours sincerely

Mary Danby (Mrs)
Town Clerk

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. ELECTION OF COMMITTEE CHAIRMAN**
- 3. DECLARATIONS OF INTEREST**
- 4. COMMITTEE REMIT**

The Review Committee is tasked with:

- Focusing on whether the Burntwood Wakes Festival meets the town's aspirations and offers value for money.
- Proposing the way forward for the 2015 Festival and beyond.

5. BURNTWOOD JUBILEE FESTIVAL 2014

To review the actions taken with regard to the cancellation of the 2014 Festival due to the site being waterlogged following torrential rain overnight on Friday 18 July.

6. 2015 AND BEYOND

The Review Committee has been tasked to report back to the Full Council Meeting to be held on 18 September 2014 with regard to:

- **Type of event**

Members are requested to consider recommending to the Council that the 2015 Festival should be comprised of entertainment, etc similar to that arranged for the 2014 two day programme (see attached information).

- **Preferred date**

The Town Council has previously booked Burntwood Rugby Club for the period Saturday 18 July – Sunday 19 July 2015.

- **Budget parameters**

Members are requested to consider recommending to the Town Council that the budget for the 2015 Festival should remain at £35,000.