

**MINUTES OF THE MEETING OF BURNTWOOD TOWN COUNCIL
HELD AT BURNTWOOD LIBRARY, SANKEYS CORNER
ON THURSDAY 06 NOVEMBER 2014 COMMENCING AT 7.00 P.M.**

PRESENT

Councillor Mrs Banevicius (in the Chair)
Councillors Bradbury, Ms Brettell, Brown, Campbell, Constable (from 7.04 p.m.), Drinkwater, Mrs Evans, Mrs Fisher, Humphreys, Isaacs, James, Norman (from 7.22 p.m.) Mrs Rigby, Mrs Stokes, Taylor, Mrs Tranter, Walker MBE, Willis-Croft and Mrs Woodward

In attendance

Mrs M Danby, Town Clerk
S Lightfoot, Implementation Officer, Burntwood Town Strategy
Ms J Minor, Administrative Assistant
Cllr M Wilcox, Leader, Lichfield District Council
3 members of the public

PUBLIC FORUM

Mrs P Palmer, Thistledown Avenue

Mrs Palmer queried the work which was currently being undertaken at the Aldi Store. Councillor Drinkwater stated that he would clarify the details later in the meeting.

PRAYERS

Prayers were led by Walker MBE.

68. APOLOGIES FOR ABSENCE

Councillors Heath and Mosson.

69. DECLARATIONS OF INTEREST AND DISPENSATIONS

None declared.

70. MINUTES

Councillor Mrs Evans asked if formality could be used when addressing Officers and Councillors alike.

RESOLVED That Minutes of the Meeting of the Town Council held on 18 September 2014 (Minute Nos. 52 - 67) be received and approved as a correct record subject to the following amendment:

**Presentation by Noreen Davidson, Rural Access Manager,
Staffordshire County Council - Chasewater - Page 18, Paragraph 7**

"Councillor Willis-Croft thanked Noreen and Jane for their attendance" be amended to read "Councillor Willis-Croft thanked Ms Davidson and Ms Lees for their attendance."

71. CHAIRMAN'S ANNOUNCEMENTS

The Chairman confirmed that she would be having a stall at the Christmas Fayre at the Library on Saturday 08 November and it was hoped that as many Members as possible would attend.

The Chairman reminded Members of her combined Civic/Carol Service to be held on Sunday 21 December and asked for replies to be submitted as soon as possible.

The Chairman said that she hoped as many Members as possible would participate in Remembrance Sunday.

The Chairman said that £84 had been raised at the Burntwood in Bloom presentation evening for her chosen charities.

72. PLANNING COMMITTEE

RESOLVED That the Minutes of the Meetings of the Planning Committee held on 10 September 2014 (Minute Nos. 29 - 33), 02 October 2014 (Minute Nos. 34 - 38) and 20 October 2014 (Minute Nos. 39 - 43) be received and where necessary approved and adopted subject to the following amendment:

10 September 2014 - Minute No. 33.2 refers

"179 Chase Road and 304 Chase Road" be amended to read "177 Chase Road and 304 Chase Road."

73. BURIAL GROUNDS COMMITTEE

RESOLVED That the Minutes of the Meeting of the Burial Grounds Committee held on 18 September 2014 (Minute Nos. 9 - 16) be received and where necessary approved and adopted.

74. BURNTWOOD WAKES COMMITTEE

Councillor Mrs Woodward stated that she believed that more than one suggestion had been put forward at the Wakes Committee Meeting on 13 October and that a Flower Show based around the Swan Island area was not the only suggestion.

RESOLVED That the Minutes of the Meetings of the Burntwood Wakes Committee held on 24 September 2014 (Notes Nos. 6 - 10) and 13 October 2014 (Minute Nos. 11 - 15) be received and where necessary approved and adopted subject to the following amendment:

13 October 2014 – Minute No. 15, second paragraph refers

That the word "for example" be added between the words local "organisation(s) and arranging a Flower Show"

75. PERSONNEL COMMITTEE

RESOLVED That the Minutes of the Meeting of the Personnel Committee held on 13 October 2014 (Minute Nos. 12 - 17) be received and where necessary approved and adopted.

76. POLICY AND RESOURCES COMMITTEE

RESOLVED That the Minutes of the Meeting of the Policy and Resources Committee held on 13 October 2014 (Minute Nos. 15 - 20) be received and where necessary approved and adopted.

77. BURNTWOOD IN BLOOM COMMITTEE

RESOLVED That the Minutes of the Meeting of the Burntwood in Bloom Committee held on 20 October 2014 (Minute Nos. 6 - 11) be received and where necessary approved and adopted.

78. MEMBERS QUESTIONS

None raised.

79. STEPHEN SUTTON MBE (Minute No. 60 refers)

Councillor Mrs Evans confirmed that she had spoken to Mrs Sutton who had been extremely busy in recent weeks. Mrs Sutton stated that she had only received one letter and not two with regard to the Town Council's suggestions. Councillor Mrs Evans said that Mrs Sutton felt that all the suggestions were good, but she particularly liked a memorial garden with seating, a bursary and a fund for a musical instrument but she said she would be unhappy to see a commemorative plaque in Stephen's name defaced. Councillor Mrs Evans stressed the importance to move on with the projects but she had informed Mrs Sutton that she could consult further if she felt necessary.

Councillor Drinkwater hoped that the Town Council would not disregard the items which had already been costed.

Councillor Mrs Woodward asked how this item could be moved forward and which Committee it would go to.

Councillor Mrs Evans confirmed that before the suggestions came back to the Town Council they would go to the Policy and Resources Committee for detailed consideration.

RESOLVED That the suggestions be put to the Policy and Resources Committee for detailed consideration and recommendations be made to the Town Council.

80. SCHEDULE OF PAYMENTS MADE BETWEEN 16 SEPTEMBER AND 28 OCTOBER 2014 INCLUSIVE

RESOLVED Councillor Campbell moved adoption of the Schedule of Payments totalling £34,529.70 made between 16 September and 28 October 2014 which were approved by all present.

81. 2014/15 BUDGET AS AT 30 SEPTEMBER 2014

RESOLVED Councillor Campbell moved adoption of the 2014/15 budget reports as at 30 September 2014 which were agreed by all present.

82. INTERNAL AUDIT REVIEW: 2013/14 FINANCIAL YEAR

RESOLVED That the Internal Audit Review Report for the 2013/14 financial year be received and noted.

83. ALDI STORE

Councillor Drinkwater stated that he was concerned about the new access which was under construction and he said that Members could not recall being consulted on the new access. Councillor Drinkwater stated that he was currently in liaison with Lichfield District Council Officers. Councillor Drinkwater said that the Town Council had only been consulted on the demolition of existing buildings and change of use to car park and that he had asked the Planning Committee Clerk to email all Members with the up-to-date position.

Councillor Mrs Woodward concurred with Councillor Drinkwater and said that she could not remember being consulted. Councillor Mrs Woodward said she was not entirely sure if the new access was safe and asked who was going to police it and suggested a barrier be installed similar to the one in situ at Chasewater.

Councillor Taylor stated that he and Councillor Willis-Croft had campaigned for a one-way system all along but was informed that under no circumstances would a through route be permitted. Councillor Taylor felt that the application had 'gone through on the nod' and asked where the change of mind had come from.

84. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED That under the Public Bodies (Admissions to Meeting) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

85. CONFIDENTIAL MINUTES: PERSONNEL COMMITTEE

RESOLVED That the Confidential Minutes of the Meeting of the Personnel Committee held on 13 October 2014 (Minute Nos. 15 - 17) be received and where necessary approved and adopted.

86. OLD MINING COLLEGE CENTRE

Councillor Mrs Evans stated that discussions had taken place with Lichfield District Council (LDC) and that a meeting between LDC Cabinet Members and Officers, Staffordshire County Council Officers and BTC Members and Officers was taking place on 07 November 2014.

RESOLVED That the information be received and noted.

(The Meeting closed at 7.24 p.m.)

Signed

Date