

**MINUTES OF THE MEETING OF BURNTWOOD TOWN COUNCIL**  
**HELD AT BURNTWOOD LIBRARY, SANKEYS CORNER**  
**ON WEDNESDAY 05 SEPTEMBER 2012 COMMENCING AT 7.00 P.M.**

**PRESENT**

Councillor Campbell (in the Chair)  
Councillors Mrs Banevicius, Bradbury, Mrs Brettell, Brown, Constable, Drinkwater, Mrs Evans, Mrs Fisher, Heath, Humphreys, Isaacs, James, Mosson (from 8.07 p.m.), Norman, Mrs Stokes, Taylor, Mrs Tranter (from 8.07 p.m.), Walker MBE, Willis-Croft and Mrs Woodward

**In attendance**

Mrs M Danby, Town Clerk  
Inspector Darren Oakey, Lichfield & District LPT Commander  
PC Simon Lawrence, Burntwood & District NPU  
Mrs Debbie Wakefield, Chief Executive, Staffordshire Parish Councils' Association  
Two members of the public

**PUBLIC FORUM**

No comments or issues were raised.

**PRAYERS**

Prayers were said by Councillor Walker MBE.

**QUALITY PARISH COUNCIL SCHEME – REACCREDITATION**

Mrs Wakefield presented the Quality Town Council Reaccreditation Certificate to Councillor Campbell.

Mrs Wakefield said that she was pleased to present the certificate, noting that retention of Quality Status is difficult to attain and she congratulated Members and the Town Clerk for achieving reaccreditation. She said that the Accreditation Panel had been very impressed with the quality of the portfolio submitted by the Town Clerk. She ended by saying that Burntwood has a very good clerk.

Councillors Campbell and Mrs Evans thanked Mrs Wakefield for attending the meeting and they also thanked the Town Clerk for her hard work in ensuring that the Council met, and continues to meet, the Quality Status criteria.

**46. APOLOGIES FOR ABSENCE**

Councillor Mrs Rigby.

**47. DECLARATIONS OF INTEREST**

Councillor Bradbury declared a prejudicial interest in Minute No. 60 (Sankeys Corner Arts Miner Project).

**48. STAFFORDSHIRE POLICE: LICHFIELD & DISTRICT LPT COMMANDER**

Inspector Oakey introduced himself to Members. He said that he was new in the area and was already impressed with how positive people are. He gave a potted history of his Police service and the roles that he had fulfilled to date. Inspector Oakey introduced PC Simon Lawrence to Members – PC Lawrence would be working out of Chasetown Police Station and he and Inspector Oakey had worked together in the past.

Inspector Oakey said he was keen to engage with Members and get to grips with issues that they were aware of in the town.

Inspector Oakey responded to Members questions, these included:

**Q** Will the good relationship with the PCSO's continue?

**A** Yes, and they will be supported by PC Lawrence.

**Q** Policing boundaries – 2014/15 is too long to wait for local recognition. The Police newsletter would be much more cohesive if it were for the whole of Burntwood & District.

**A** Inspector Oakey agreed with regard to the change to the newsletter and said that this could be achieved almost overnight.

Various Members raised issues related to parking and Inspector Oakey said that quality of life issues will be monitored by PC Lawrence. He also said that the Police can be inventive in dealing with the problems – Officers can find out where people live and educate them with regard to parking. The Police are also able to impound vehicles and also issue fines as well. He said that they will use the media to get the message out to educate people on how they should park.

Inspector Oakey confirmed that the Police still give security advice, this was particularly relevant currently given the cluster of burglaries in Chasetown High Street.

**Q** People parking on pavement cause difficulties for wheelchair users, and those pushing prams and pushchairs – prosecution by the Police would help stop people from this practice. Parking of commercial vehicles also causes obstructions.

**A** Inspector Oakey confirmed that drivers can be fined for causing an unnecessary obstruction. He said that drivers can be educated and weight restrictions enforced.

**Q** There is a proliferation of people using mobile phones whilst driving.

**A** Inspector Oakey said that there will be a campaign to see offenders fined.

- Q** Weekend parking when vehicles are parked on both sides of the road is a problem and could see emergency vehicles being prevented from travelling down local roads.
- A** Inspector Oakey said his officers would look into this and progress as necessary.

**49. STAFFORDSHIRE POLICE: BURNTWOOD POLICE ZONES (Minute No. 34 refers)**

Inspector Oakey explained that the boundaries are actually a resource allocation model which is set by the Staffordshire Police Authority. The appointment of the new Police Commissioner will see a new model introduced in 2014/15 and boundaries throughout the County and in the local area may well change. Councillor Campbell thanked Inspector Oakey and PC Lawrence for attending the meeting.

**50. MINUTES**

**RESOLVED** That the Minutes of the Meeting of the Town Council held on 12 July 2012 be received and approved as a correct record.

**51. CHAIRMAN'S ANNOUNCEMENTS**

Councillor Campbell asked for Members to come forward to help distribute a questionnaire which had been compiled by the Burntwood Town Strategy Area 3 Working Group.

Councillor Campbell reminded Members that his Civic Service and Reception would be taking place on 23 September 2012 and he said that raffle prizes to help raise funds for his charities would be much appreciated.

Councillor Campbell said that he and the Vice Chairman (Councillor Bradbury) were the Council's representatives on the Ball & Birch Reynardson Educational Foundation – the Foundation had been revitalised and money was being distributed locally.

Councillor Campbell invited Members to suggest local people who make (or have made) a contribution to the life of the town who could be invited to make a short presentation on their work, etc to the Council in the Public Forum section of future meetings.

Councillor Campbell congratulated the Town Clerk in gaining the Certificate in Local Council Administration – General Power of Competence qualification, adding that she was the first clerk in Staffordshire to gain the qualification.

**52. PLANNING COMMITTEE**

**RESOLVED** That the Minutes of the Meetings of the Planning Committee held on 18 July 2012 (Minute Nos. 19 -23) and 09 August 2012 (Minute Nos. 24 – 29) be received and where necessary approved and adopted.

**53. BURNTWOOD WAKES COMMITTEE**

**RESOLVED** That the Minutes of the meeting of the Burntwood Wakes Committee held on 11 July 2012 (Minute Nos. 6 -10) be received and where necessary approved and adopted.

**54. POLICY AND RESOURCES COMMITTEE**

**RESOLVED** That the Minutes of the meeting of the Policy and Resource Committee held on 18 July 2012 (Minute Nos. 1 – 8) be received and where necessary approved and adopted.

**55. PERSONNEL COMMITTEE**

**RESOLVED THAT:**

- a) The Minutes of the meeting of the Personnel Committee held on 20 August 2012 (Minute Nos. 9 – 14) be received and where necessary approved and adopted.
- b) Councillor Mrs Evans, Leader of the Council becomes a member of the Personnel Committee with immediate effect.

**56. BURNTWOOD WAKES REVIEW COMMITTEE**

**RESOLVED THAT:**

- a) The Minutes of the meeting of the Burntwood Wakes Review Committee held on 28 August 2012 (Minute Nos. 1 – 6) be received and where necessary approved and adopted.
- b) Councillor Norman be given permission to contact Professor Rick Ball to ascertain the best method for conducting the survey (Minute 6(d) refers).

**57. LICHFIELD DISTRICT COUNCIL:  
LOCAL PLAN STRATEGY: PROPOSED SUBMISSION CONSULTATION**

Members were advised that the consultation was an opportunity to comment only on the 'soundness' of the Local plan Strategy. This was defined as meaning that the plan must be justified, effective and consistent with national policy. It must also satisfy the legal procedural requirements for its production and conform to the 'Duty to Co-operate' requirements.

Following the six week consultation period, the District Council will consider the representations received to identify whether the Plan can still be considered to be 'sound'. If it was deemed to be 'sound', the Plan would be submitted to the Planning Inspectorate for an independent public examination. It was expected that the examination would take place during early 2013. Subject to the outcome of the examination, the Local Plan Strategy was programmed to be adopted in Spring 2013.

**RESOLVED** That the following submission be made to the District Council:

The Burntwood Town Council recognises the tremendous amount of work undertaken by both officers and members of the District Council in compiling the current Local Plan up to 2028. The Plan is positively prepared and there is a general acceptance of the contents in relation to the Burntwood area. The sections related to the Town Centre Plan are also positive and justified, also making sense in relation to the link between housing development, employment land and the need to draw in Capital towards the cost of the Town Centre development. The council also acknowledges the need of our own Local Plan to comply with the terms of the National Planning Policy Framework and those requirements are met.

There have been several cross boundary meetings with other authorities and because of the effort by both officers and members in trying to find commonality it can be seen that the Local Plan Strategy meets the Duty to Co-operate, the legal requirement and in the long-term will prove to be effective.

**58. LICHFIELD DISTRICT COUNCIL:  
GAMBLING ACT 2005 - CONSULTATION ON DRAFT STATEMENT OF  
PRINCIPLES 2013-16**

Members were advised that the Gambling Act 2005 introduced a new system for the regulation of all forms of gambling in the United Kingdom. A new national gambling regulator was established known as the Gambling Commission, which has the responsibility for licensing gambling operators and certain categories of personnel working in the industry.

Lichfield District Council (the Licensing Authority) has responsibilities for issues premises licences for casinos, betting offices, race tracks, bingo clubs, adult gaming centres and family entertainment centres, Temporary and Occasional Use Notices and register small society lotteries.

Under the Gambling Act 2005 the Licensing Authority has to produce a statement of the principles that they propose to apply in exercising their functions under the Act during the three year period to which the policy applies. The policy will provide clarity for licensing applicants and residents.

The Draft Statement had been prepared in accordance with guidance issued by the Gambling Commission and will be adopted by the District Council only after consideration of the responses to the above consultation.

**RESOLVED** That the following submission be made to the District Council: "No comment".

**59. GENERAL POWER OF COMPETENCE**

Members received a report explaining the General Power of Competence (GPC) and were advised that the Council met the required criteria to adopt the GPC. Members were further advised that the Council must pass a resolution to become eligible to use the GPC.

**RESOLVED** That, in accordance with the Localism Act 2011, Section 8, as set out in Statutory Instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, Burntwood Town Council hereby considers itself an 'eligible council' having met the following criteria:

- At the time of the resolution two thirds of the members of the Council have stood for election;
- The Clerk holds the Certificate in Local Council Administration (CiLCA), which includes Section 7 of CiLCA 2012;
- Standing Order 26 should be updated as appropriate.

**60. SANKEYS CORNER ARTS MINER PROJECT**

*(Councillor Bradbury left the room during discussion on this item and took no part on the decision thereon.)*

Members were advised that the Burntwood Chase Heritage Group had requested that the Town Council support the Sankeys Corner Arts Miner Project (SCAMP) by applying for, and funding, the planning application to see the sculpture installed on the footway near the junction of Cannock Road/High Street, Sankeys Corner during 2013. The planning application fee is £335, though it is possible that the Town Council could claim a 50% discount as a local authority.

If Members were minded to grant the request the planning application fee would be met from the Contingency Fund and it would be treated as S.137 (Free Resource) (grant aid) expenditure for accounting purposes.

**RESOLVED** That the Town Council agree to apply for, and fund, the planning application, as set out above.

**61. 2012/13 BUDGET: ACTUAL TO 24 AUGUST 2012**

**RESOLVED** That the report be received and noted.

**62. SCHEDULE OF PAYMENTS MADE BETWEEN 06 JULY AND 28 AUGUST 2012 INCLUSIVE**

**RESOLVED** That the Schedule of Payments totalling £48,845.11 made between 06 July and 28 August 2012 inclusive and received and noted.

**63. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the following for the following items of business on the grounds that they involve the likely disclosure of exempt information.

**64. STATEMENT OF POLICY ON THE LOCAL GOVERNMENT PENSION SCHEME (LGPS) 2008: EMPLOYING AUTHORITY DISCRETIONS (DRAFT)**

**RESOLVED** That the employing body, which is Burntwood Town Council, has resolved Discretions with regard to Regulations 12, 13, 19 and 30 which will be implemented in compliance with Regulation 66 of the Local Government Pension Scheme.

**65. POTENTIAL COMMUNITY FACILITY**

**RESOLVED THAT** the Town Clerk be instructed to:

- a)** Source and (in consultation with the Chairman of the Council) engage a suitably qualified professional to advise the Town Council on the proposal and to provide definitive costings and plans.
- b)** Obtain professional advice on what permissions would be necessary to enable the property to be used as a community facility and confirmation of what hours of operation would be permitted.

(The Meeting closed at 8.40 p.m.)

Signed .....

Date: .....