

**MINUTES OF A MEETING OF THE BURNTWOOD WAKES REVIEW COMMITTEE
HELD AT BURNTWOOD TOWN COUNCIL'S OFFICES
ON TUESDAY 28 AUGUST 2012 COMMENCING AT 6.00 P.M.**

PRESENT

Councillors Isaacs, Norman, Mrs Rigby, Walker MBE and Mrs Woodward

In attendance

Councillor Mrs Evans
Mrs M Danby, Town Clerk
B Cooper, Senior Administrative Assistant

1. APOLOGIES FOR ABSENCE

Councillor Mrs Fisher

2. ELECTION OF COMMITTEE CHAIRMAN

RESOLVED That Councillor Norman be elected Chairman of the Burntwood Wakes Review Committee for the remainder of the 2012/13 Municipal year.

3. DECLARATIONS OF INTEREST

None declared.

4. COMMITTEE REMIT

RESOLVED That the Committee's remit as set by the Town Council be received and noted.

5. BURNTWOOD WAKES FESTIVAL 2012

Members noted the actions taken with regard to the cancellation of the 2012 Festival.

AGREED That the actions taken had been appropriate and timely.

It was noted that many of the suppliers/artists had agreed to hold their 2012 prices for the 2013 Festival (provided their diary is free for the relevant date(s)) and that many of them had either waived their cancellation fees or reduced those fees wherever possible. It was further noted that the Event Insurance policy would cover the cancellation costs, subject to a £500 excess.

AGREED That the information be noted.

6. 2013 and beyond

RECOMMENDATIONS That:

- a) Arrangements have already been made for the 2013 Festival to take place at Burntwood Rugby Club from Friday 19 July – Sunday 21 July. **IT IS RECOMMENDED** that the Festival programme should, as far as possible, be as arranged for the 2012 Festival.
- b) The Town Council continues to offer the Burntwood Wakes Festival as arranged for 2012 and 2013 though Members commented that the Town Council may wish to consider a smaller event in 2014 given the possible financial strains arising from projects emerging from the Burntwood Town Strategy Working Groups.
- c) The Best Value Committee and Burntwood Wakes Committee be tasked to consider and advise the Town Council on what the Town Council's aspirations are for the 2014 Burntwood Wakes Festival and whether the Festival continues to offer value for money.
- d) The Town Council undertake a survey, possibly as a pull-out questionnaire in a local free publication to ascertain, among other issues, how residents feel about the Wakes Festival, whether the Festival offers value for money and whether there are alternative forms of activities/events which could be delivered which would involve and engage with the community. The results of the questionnaire will guide the Town Council in its deliberations with regard to the 2014 Festival and the questionnaire results should be available for the Review Committee to consider at its August 2013 meeting.
- e) Opportunities for partnership working to deliver the Festival and potential alternative venues should be explored for 2014 and beyond.
- f) The 2014 Burntwood Wakes Festival to take place from Friday 18 – Sunday 20 July **SUBJECT TO** (a) the Town Council agreeing that the Festival should remain as a three day event and (b) venue to be confirmed.
- g) A maximum budget of £40,000 (plus any sponsorship that can be attracted) should be allocated for the 2013 Festival.

(The Meeting closed at 6.45 p.m.)