

Our Ref: MD

15 October 2013

To: All Members of the Burntwood Wakes Committee

(Councillors Mrs Banevicius, Campbell, Constable, Mrs Evans, Mosson, Mrs Stokes and Taylor)

Copy: B Cooper, Senior Administrative Assistant

Mrs J Bayley, Administrative Assistant

Dear Councillor

BURNTWOOD WAKES COMMITTEE

The Burntwood Wakes Committee will meet at the **Town Council's offices, Unit 1 Lambourne House, Bridge Cross Road, Burntwood on Monday 21 October 2013 at 6.00 p.m.** to consider the following business.

There will be two invited guests at the meeting (Mr Ron Stokes re Marching Bands) and Mr Steve Golby, a local businessman who has expressed an interest in the Wakes Festival (Muddled Up).

Yours sincerely

Mary Danby (Mrs)
Town Clerk

PLEASE NOTE THE VENUE AND START TIME FOR THE ABOVE MEETING.

AGENDA

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTERESTS AND DISPENSATIONS**
- 3. MINUTES**

To approve the Minutes of a Meeting of the Burntwood Wakes Committee held on 18 September 2013 (Minute Nos. 9 - 14) **ENCLOSURE NO. 1**.

4. BURNTWOOD WAKES FESTIVAL 2014

- To receive information from Mr Ron Stokes with regard to Marching Bands.
- To invite Mr Steve Golby to address the Committee.
- To receive information with regard to the stage, lighting, sound, etc for the 2014 Festival.
- To receive information on the entertainment to be provided on the Family Fun Afternoon.
- To confirm the compere for the Tribute Band Night.
- To confirm that arrangements should be made for a Folk Concert to be held on the Sunday afternoon.

**MINUTES OF A MEETING OF THE BURNTWOOD WAKES COMMITTEE
HELD AT BURNTWOOD LIBRARY, SANKEYS CORNER, BURNTWOOD
ON WEDNESDAY 18 SEPTEMBER 2013 COMMENCING AT 6.00 P.M.**

PRESENT

Councillor Taylor (in the Chair)
Councillors Mrs Banevicius, Mrs Evans and Mrs Stokes

In attendance

Mrs M Danby, Town Clerk
One member of the public

9. APOLOGIES

Councillors Campbell, Constable and Mosson.

10. DECLARATIONS OF INTEREST AND DISPENSATIONS

None declared.

11. MINUTES

RESOLVED That the Minutes of the Meeting of the Burntwood Wakes Committee held on 10 July 2013 (Minute Nos. 5 - 8) be approved as a correct record.

12. BURNTWOOD WAKES REVIEW COMMITTEE RECOMMENDATIONS

RESOLVED That the recommendations be received and noted.

13. BURNTWOOD WAKES FESTIVAL 2014

The Chairman asked the Committee to consider:

- Reducing the 2014 Festival to two days, Saturday 19 and Sunday 20 July
- That the Proms Concert be replaced by a tribute bands night
- That a Folk Concert be held on the Sunday afternoon, and
- That a charge be levied for the Saturday evening and Sunday afternoon entertainment.

After much discussion, it was **RESOLVED THAT:**

- a) The 2014 Burntwood Wakes Festival will take place on Saturday 19 and Sunday 20 July at the Burntwood Rugby Club.
- b) The Proms concert be replaced by a tribute bands night on the Saturday evening.

- c) A fireworks finale be provided at the close of the Saturday evening concert.
- d) The Town Clerk to open dialogue with Staffordshire County Council about the Festival and the possibility of the County Council organising a proms-type concert and fireworks finale at Chasewater to coincide with the Festival.
- e) The Family Fun Day be held on the Saturday from 12 noon to 4.30 p.m.
- f) A £2.00 fee be introduced for adults for the Saturday evening and Sunday afternoon entertainment (children up to 15 years admitted free with an accompanying adult).
- g) The Hospitality Marquee and the Chairman's Reception not be offered for the 2014 Festival.
- h) A stage with analogue sound and lighting be sourced, the stage to be potentially shorter in width than previous years but still sufficient to accommodate the anticipated entertainers.
- i) The Family Fun Day incorporate a "Cake Bake Off" with entrants being asked to bring their homemade traditional Victoria Sponges to the event for judging.

14. FUTURE MEETING DATES

RESOLVED THAT:

- a) The schedule of Committee meetings to May 2014 be noted.
- b) An additional meeting be held during October to discuss the provisional programme for the Family Fun Day.

(The Meeting closed at 6.58 p.m.)

Signed

Date