

**MINUTES OF A MEETING OF THE GRANT AID COMMITTEE  
HELD AT BURNTWOOD LIBRARY, SANKEYS CORNER  
ON WEDNESDAY 31 OCTOBER 2012 COMMENCING AT 7.10 P.M.**

**PRESENT**

Councillor Mrs Woodward in the Chair

Councillors Mrs Banevicius, Bradbury, Mrs Brettell, Campbell, Constable, Drinkwater, Mrs Evans, Mrs Fisher, Heath, Isaacs, Mrs Stokes, Walker MBE, Willis-Croft

**In attendance**

Mrs M Danby, Town Clerk

**1. APOLOGIES FOR ABSENCE**

Councillors Brown, James, Mosson, Norman, Mrs Rigby, Taylor and Mrs Tranter.

**2. DECLARATIONS OF INTEREST**

Councillor Mrs Banevicius declared a personal interest in Application Nos. 12 (Burntwood Live at Home Scheme); No. 34 (The Royal British Legion Burntwood & District Women's Branch) and No. 37 (St John's Community Church).

Councillor Bradbury declared a prejudicial in Application Nos. 6 (Burntwood Carers); No. 12 (Burntwood Live at Home Scheme) and No. 37 (St John's Community Church).

Councillor Campbell declared a personal interest with regard to Application Nos. 23 (Fusion Credit Union) and No. 36 (St Giles Hospice).

Councillor Drinkwater declared a personal interest with regard to Application No. 2 (1<sup>st</sup> Burntwood Scout Group).

Councillor Mrs Evans declared a personal interest with regard to Application Nos. 9 (Burntwood Gardening Guild); No. 19 (Chase Methodist Church); No. 26 (Hammerwich Parent & Toddler Group) and No. 34 (The Royal British Legion Burntwood & District Women's Branch).

Councillor Walker MBE declared a personal interest with regard to Application Nos. 9 (Burntwood Gardening Guild); No. 12 (Burntwood Live at Home Scheme); No. 18 (Chase Terrace Bowling Club); No. 19 (Chase Terrace Methodist Church) and No. 23 (Fusion Credit Union).

Councillor Mrs Woodward declared a personal interest with regard to Application Nos. 19 (Chase Terrace Methodist Church); No. 23 (Fusion Credit Union) and No. 34 (The Royal British Legion Burntwood & District Women's Branch).

Mrs Danby declared a person interest with regard to Application No. 34 (The Royal British Legion Burntwood & District Women's Branch).

**3. STATUTORY PROVISIONS AND POLICY CRITERIA**

**RESOLVED** That the Statutory Provisions and Policy Criteria and the Guidance Notes and Conditions of Funding be received and noted.

**4. BUDGET PROVISION**

**RESOLVED** That the remainder of the grant aid budget of £8,000 for the 2012/13 financial year be received and noted.

**5. 2012/13 GRANT AID APPLICATIONS**

The Grants Sub-Committee had met on 17 October 2012 to consider 41 applications for Grant Aid. The Sub-Committee had considered all applications in detail and their recommendations were set out in Appendix 1 to those Minutes.

The Grant Aid Committee was requested to formally receive and consider the Minutes of the Meeting of the Grant Aid Sub-Committee held on 17 October 2012 (Minute Nos. 1 – 3 and Appendix 1).

**RESOLVED** That:

- a) The Minutes of the Grant Aid Sub-Committee meeting held on 17 October 2012 (Minute Nos. 1-3 and Appendix 1) be received.
- b) Under powers given by the Local Government Act 1972, s.137 Grant Aid be awarded as set out in the **APPENDIX 1**.

(The Meeting closed at 8.17 p.m.)

Signed .....

Date .....

**SUMMARY OF 2012/13 GRANT AID APPLICATIONS**

ORGANISATION	NO.	2012/13 REQUEST £	AGREED GRANT £	PURPOSE OF GRANT
1 <sup>st</sup> Burntwood Girls' Brigade	1	300	100	Towards: a) Purchase team building resources kit b) wheelchair basketball taster sessions
1 <sup>st</sup> Burntwood Scout Group	2	500	100	Towards the cost of replacing the guttering on the Scout HQ
2 <sup>nd</sup> Burntwood Boys' Brigade	3	300	100	Towards the purchase of 4 No. GPS readers (£100 each)
Active 60s Group	4	200	150	Towards the cost of room hire, refreshments, craft workshop, transport and speakers
Burntwood Adfatonions	5	500-1,000	300	Towards the purchase of musical instruments
Burntwood Carers	6	350	350 <sup>1</sup>	Towards the provision of much needed respite, i.e. lunch at a local pub, pampering or relaxation therapy
Burntwood Dragons & Phoenix Football Club	7	2,015	250 <sup>2</sup>	Towards the cost of setting-up the Burntwood Memorial pitch area as a mini soccer centre for 5-7 year olds
Burntwood Family History Group	8	200	100	Towards the cost of continuing the local "War Memorial Project"
Burntwood Gardening Guild	9	100	100	Towards offsetting the cost of speakers fee and travelling expenses, encouraging more members to join by offering a more interest programme of lectures and events
Burntwood Gateway Club	10	200	150	Towards the cost of an outing for members and carers

**GRANT AID COMMITTEE**  
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<b>ORGANISATION</b>	<b>NO.</b>	<b>2012/13 REQUEST £</b>	<b>AGREED GRANT £</b>	<b>PURPOSE OF GRANT</b>
Burntwood Lions Club	11	Anything	0 <sup>3</sup>	Any grant awarded would be used to assist the disabled, isolated and disadvantaged people of Burntwood Parish as and when the Club receive requests for help from them or organisations representing them
Burntwood Live at Home Scheme	12	1,000	200	Towards the cost of providing a new Singing Group to Service users
Burntwood Memorial Community Association	13	2,000	400	Towards the cost of providing a Remembrance Memorial for the people of Burntwood Parish (the only area in Burntwood without one)
Burntwood Rugby Club Sports Association	14	1,000	400	Towards the cost of improving the drainage and surface of the entrance area to the 'bowl' pitches
Burntwood St Matthews Cricket Club	15	350	100	Towards the cost of repair/replacement of grounds machinery
Burntwood Singers	16	100	50	Towards the cost of new music sets and paying their conductor and pianist
Burntwood Town Football Club	17	250	200	Towards the cost of improving the football pitch at Burntwood Rugby Club (the team's home ground)
Chase Terrace Bowling Club	18	400	100	To assist in meeting the Green hire costs for 2012
Chase Terrace Methodist Church	19	500	300	Towards the cost of crockery, tablecloths, replace hot drinks water heater for the Community Lunch Club

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Chasetown Darby and Joan Club	20	300	150	To subsidise the mini bus costs to pick up and return home disabled members to enable them to attend weekly meetings
Chasetown Womens Institute	21	300	150	Towards the cost of encouraging new members through promotional material, an Open Night and speakers fees
Embroidery for Burntwood Community	22	700	300	Towards the cost of constructing and erecting a wall-mounted display case at the entrance of the Burntwood Memorial Institute to house an embroidered panel
Fusion Credit Union	23	200	150	Towards the cost of producing literate for the Burntwood area to increase the number of members
Gartmore RDA Group	24	2,000	0 <sup>4</sup>	Towards the cost of creating a sensory trail for service users, patients with disabilities of all ages
Hammerwich Cricket Club	25	Contribution towards 400	0 <sup>5</sup>	Last year's BTC support helped to purchase a clock to be erected on the roof of the Clubhouse – unfortunately the planning permission cost £400 which would have covered building costs. The clock is still in its box. Assistance is sought to help pay for the installation.
Hammerwich Parent & Toddler Group	26	400	200 <sup>6</sup>	The Burntwood Institute have offered the Group an area which they would like to develop into a Nature Sensory Garden where the children can explore the natural habitats of regular garden animals, birds and insects.

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ORGANISATION	NO.	2012/13 REQUEST £	AGREED GRANT £	PURPOSE OF GRANT
Hammerwich Women's institute	27	350	0 <sup>7</sup>	To provide a one day course in Emergency First Aid free of charge to members
Holly Tots Toddlers	28	2,000	300	To replace toys and equipment that is currently very out of date and in some cases dangerous. They want to provide a quality of play experience for the children and also for carers and parents to encourage them to attend.
Home-Start Lichfield & District	29	1,000	500	To recruit 10 volunteers in Burntwood to support 10 new families in the area
Lichfield & Burntwood Social Club for the Blind	30	200	200	To help with transport costs and room hire
The National Organisation for the Widowed (Lichfield Branch)	31	323.16	0 <sup>8</sup>	To pay for room hire (£26.93 per month)
Over 50's Grangemoor Lunch Club	32	300	300	To extend and improve facilities for all members, e.g. day trip or Christmas party
The Redwood Friendship Club	33	200	200	Towards going out for meals and Christmas party
The Royal British Legion – Burntwood & District Women's Section	34	500	300	Towards the cost of a Section Standard, Standard Bearer's requisites, Standard Dedication Service and Reception
SSAFA Forces Help	35	150	150	To help with running costs
St Giles Hospice	36	500	450	The Hospice is working with the local community to raise £5 million to fund its specialist services (Grant income from NHS Service Level agreements amounts to £3 million of their £8 million annual running costs)

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ORGANISATION	NO.	2012/13 REQUEST £	AGREED GRANT £	PURPOSE OF GRANT
St John's Community Church	37	800	500	The Church urgently needs a replacement high specification audio-visual desktop computer to support the many and varied demands of a wide range of users for professional standard audio-visual facilities within the building. The total cost of replacement, including ancillary software is likely to exceed £1,200.
St Matthews Football Club	38	400	200	The grant will help the Club maintain a respectable kit during the winter months, i.e. shorts and socks and also help look after and maintain their Clubhouse and football pitch.
Step Forward Stroke Support Group	39	275	0 <sup>9</sup>	<p>a) To provide exercise equipment that can be used at group meetings or in the home.</p> <p>b) In the home would have the support of a Stroke Nurse this would then provide help in mobility, increase confidence and concentration, would help to promote healthy living and life style, aim to reduce isolation and promote well being in the community, reduce the risk of future strokes.</p>
Vitalise	40	181.50	0 <sup>10</sup>	It costs Vitalise £363 per guest per week to maintain their centres to the high standard expected of them and ensure that their staff are fully trained. They need to raise funds that will enable them to continue to offer the quality service their guests require. They seek a contribution towards the cost of supporting Burntwood residents.

ORGANISATION	NO.	2012/13 REQUEST £	AGREED GRANT £	PURPOSE OF GRANT
Voluntary Transport for the Disabled	41	2,000	500	They now have 10 volunteers who are waiting to take the MIDAS mini-bus training course and they anticipate another four volunteers will join them in the coming year. They find themselves without a suitable candidate to train as an Assessor and without sufficient funds to train their volunteers by a local training agent. The training will cost £2,027 and assistance is sought with achieving this figure.

Footnotes:

- <sup>1</sup> Application No. 6  
Grant Aid awarded subject to the funding being used to help grow the Group and engage with young carers as well as offering a respite activity.
- <sup>2</sup> Application No. 7  
Grant Aid awarded subject to clarification that the proposal is approved by the Burntwood Memorial Management Committee.
- <sup>3</sup> Application No. 11  
Application referred to the William Cadman Charity Trustees for consideration as the work of the Burntwood Lions closely mirrors the Charity's Objectives.
- <sup>4</sup> Application No. 24  
Application declined as the organisation is a private business and is therefore outside the Scheme remit (Guidance Notes and Conditions of Funding, Para 8 refers: "Applications will not be considered from private organisations operated as a business to make a profit or surplus.")
- <sup>5</sup> Application declined as Members were unable to justify awarding further grant aid as they were of the opinion that the Planning Application fee should have been factored in as part of the overall project cost.
- <sup>6</sup> Application No. 26  
Members were of the opinion that the Group should approach COGS (also resident on the Burntwood Memorial Institute campus) to undertake the work on their behalf.

- <sup>7</sup> Application No. 27  
Application declined as the Institute carries significant revenue balances.
- <sup>8</sup> Application No. 31  
Application declined as the Branch carries significant revenue balances.
- <sup>9</sup> Application No. 39  
Application declined for the following reasons: (a) the Group carries significant revenue balances and (b) exercise equipment and a Stroke Nurse can be accessed via the NHS.
- <sup>10</sup> Application No. 40  
Application declined as the organisation carries significant revenue balances.