

**MINUTES OF A MEETING OF THE BURNTWOOD WAKES COMMITTEE
HELD AT LAMBOURNE HOUSE, BRIDGE CROSS ROAD, BURNTWOOD
ON TUESDAY 06 MARCH 2012 COMMENCING AT 6.00 P.M.**

Present

Councillor Taylor in the Chair
Councillors Mrs Banevicius and Mrs Evans

In attendance

Mrs Mary Danby, Town Clerk
Brian Cooper, Senior Administrative Assistant
Pastor Rod Lewis

24. APOLOGIES

Councillors Campbell and Mrs Stokes

25. DECLARATIONS OF INTEREST

None.

26. MINUTES

RESOLVED That the Minutes of the meeting of the Burntwood Wakes Committee held on 26 January 2012 (Minute Nos. 20 - 23) be received and approved as a correct record.

27. BURNTWOOD JUBILEE FESTIVAL - UPDATE

27.1 Burntwood Festival Proms

Members were advised that the Staffordshire Festival Orchestra had confirmed the following programme would be performed (subject to availability of orchestral parts):

The Three Elizabeths	Coates
Crown Imperial - Coronation March	Walton
Orb and Sceptre – Coronation March	Walton
Coronation Scot	Vivian Ellis
Scenes from the Nutcracker	Tchaikovsky
The Dambusters March	Coates
Greensleeves	Vaughan Williams
The Blue Danube Waltz	Strauss
Music for the Royal Fireworks	Handel
London Suite	Coates
Fantasia on British Sea Songs	Sir Henry Wood
Rule Britannia	Arne
Nimrod from the Enigma Variations	Elgar

Jerusalem
Pomp and Circumstance March no. 1

Parry
Elgar

RESOLVED That the information be received and noted.

27.2 First Aid Cover

Councillor Taylor reported that he had obtained a quotation from the local St John Ambulance (SJA) in the sum of £170 for the whole event. The SJA contact had advised that the Council did not need to book an ambulance for the event and that should an incident occur which required an ambulance the 999 service should be called. The reasons for this advice were that the SJA vehicle does not have precedence on the road and their operatives are not first responders, unlike the NHS service.

RESOLVED That the SJA quotation be accepted subject to a formal letter being provided setting out the advice with regard to not using their ambulance.

27.3 Fire Cover

Councillor Taylor advised Members that he would be contacting the local Fire & Rescue Service to ask them to provide a tender and fire risk assessment for the Festival.

RESOLVED That the information be received and noted.

27.4 Income and Expenditure Estimate

Members received the latest income and expenditure breakdown (**Annex 1**) Members were informed that Councillor Taylor was approaching local businesses to encourage them to sponsor the Festival and that other avenues of funding were to be explored by the Town Clerk.

Members noted that there was an anticipated overspend in the region of £4,000 (if the proposed Sunday event were to be ahead – see Minute No. 28).

RESOLVED THAT:

- a) The information be received and noted.
- b) The Town Council be requested to allocate an additional funds to a maximum of £5,000 on the proviso that efforts continue to be made to secure additional sponsorship to offset the cost of organising the Festival.

28. SUNDAY 22 JULY – PROPOSED FOLK CONCERT

Members were advised that despite attempts to secure an external promoter no-one had agreed to take up the opportunity to stage an event similar to those held in previous years (BWC Minute No. 23.6 refers).

An opportunity had arisen for a Folk Concert to be held from 2pm – 6pm and several folk bands had already expressed an interest in performing on that date for no

payment (other than light refreshments being provided). It had already been put to the bands that no entry fees charged for the afternoon concert. It was also stressed that sponsorship is being sought to defray some of the costs of the proposed concert.

The proposed folk concert would see the Town Council being responsible for staging the event, i.e. security, stage, sound, lighting, at an anticipated cost of £1,550.

RECOMMENDATION That the Town Council agree to stage a Folk Concert on Sunday 22 July 2012 from 2pm - 6pm subject to:

- No appearance fees being paid
- Light refreshments to be provided for the various bands
- No entry fee to be charged to the event

(The Meeting closed at 7.20 p.m.)

Signed

Date