

Our Ref: MD

05 December 2012

**To: All Members of the Policy & Resources Committee**  
(Councillors Mrs Brettell, Campbell, Isaacs, Mrs Evans, James, Mrs Rigby and Taylor)

Dear Councillor

**POLICY & RESOURCES COMMITTEE**

The Policy & Resources Committee will meet in **the Meeting Room, Burntwood Library, Sankeys Corner** on **Thursday 13 December 2012** immediately following the **Planning Committee meeting** to discuss the following business.

Yours sincerely

**Mary Danby (Mrs)**  
**Town Clerk**

**AGENDA**

**1. APOLOGIES**

**2. DECLARATION OF INTERESTS AND DISPENSATIONS**

To receive any declarations of interests and consider requests for dispensations, if any.

**3. MINUTES**

To approve as a correct record the Minutes of a Meeting of the Policy & Resources Committee held on 18 October 2012 (Minute Nos. 9 – 14) (presented to the Town Council on 08 November 2012 (**ENCLOSURE NO. 1**))

**4. 2013/14 BUDGET (INCLUDING 2012/13 BUDGET (INCLUDING CEMETERY) (ACTUAL TO 30 NOVEMBER 2012) (ENCLOSURE NO. 2 – TO FOLLOW)**

**MINUTES OF A MEETING OF THE POLICY AND RESOURCES COMMITTEE  
HELD AT LAMBOURNE HOUSE, BRIDGE CROSS ROAD, BURNTWOOD  
ON THURSDAY 18 OCTOBER 2012 COMMENCING AT 7.00 P.M.**

**PRESENT**

Councillor Campbell (in the Chair)  
Councillors Mrs Evans, Isaacs, James and Mrs Rigby

**In attendance**

Mrs M Danby, Town Clerk

**9. APOLOGIES**

Councillor Mrs Brettell

**10. DECLARATIONS OF INTEREST**

None declared.

**11. MINUTES**

**RESOLVED** That the Minutes of the Meeting of the Policy and Resources Committee held on 18 July 2012 (Minute Nos. 1 – 8) be approved.

**12. 2012/13 BUDGET (INCLUDING CEMETERY) (ACTUAL TO 11 OCTOBER 2012)**

**RESOLVED** That the report be received and noted.

**13. 2013/14 BUDGET**

Members were requested to indicate items which they wished to see included/excluded in the 2013/14 budget, including having regard to items requiring financial commitment arising from the Burntwood Town Strategy (BTS) Working Groups.

**AGREED** That the following items be included in the first draft Budget:

- Replacement wooden bus shelter near to junction of Lichfield Road/Farewell Lane
- Community Projects (including BTS Working Groups)

Members noted that they may include/exclude other items when the first draft Budget is discussed by the Committee in December.

**14. DATE OF NEXT MEETING**

Thursday 13 December 2012, immediately following the Planning Committee meeting.

(The Meeting closed at 8.05 p.m.)

Signed .....

Date .....