

**MINUTES OF A MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE
HELD AT THE OLD MINING COLLEGE CENTRE, QUEEN STREET, CHASETOWN, BURNTWOOD ON
THURSDAY 15 AUGUST 2019 COMMENCING AT 6.00 PM**

PRESENT

Councillor Birch [in the Chair]
Councillors Brown, D Ennis, Flanagan, Gittings, Place and Willis-Croft

In attendance

G Hunt, Town Clerk
Ms J Minor, Senior Administration Officer
One member of the public
Councillor Evans
Councillor Westwood

PUBLIC FORUM

No issues were raised by members of the public.

17. APOLOGIES FOR ABSENCE

Councillors Loughbrough Heron and Taylor.

18. GENERAL DECLARATIONS OF INTERESTS AND DISPENSATIONS

All District Councillors present wished it to be recorded that their views were a preliminary view and one they may change when they hear all the evidence at the District Council's Planning Committee.

19. MINUTES

RESOLVED That the Minutes of the Planning and Development Committee Meeting held on 17 July 2019 [Minute Nos. 8-16] be approved as a correct record.

20. MATTERS ARISING

No issues were raised by members.

21. PLANNING APPLICATIONS

RESOLVED That the following comments be submitted to the Local Planning Authority:

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|-----|--------------|-----------|--|---|
| (a) | 19/00967/FUH | Highfield | Mr D Higgs
14 St Matthews Road
Burntwood | Installation of dropped
kerb to front of
property |
|-----|--------------|-----------|--|---|

No objection.

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|-----|--------------|-----------|--|---|
| (b) | 19/01029/FUH | Highfield | Mr S Moor
Pipe Hall Old Barn
Abnalls Lane
Burntwood | Single storey and two
storey extensions to
side and rear; internal
remodelling including
structural alterations
and amended window
openings |
|-----|--------------|-----------|--|---|

Whilst there are no objections to the principle of the works, if the Local Planning Authority are minded to approve this scheme then the proposed extensions should be subservient to the host dwelling and should not derive any material adverse harm to the character and appearance of the surrounding area. The general scale and design should be in keeping with the characteristics of the existing dwelling and should integrate well with its surroundings.

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|-----|--------------|-----------|--|---|
| (c) | 19/01030/LBC | Highfield | Mr S Moor
Pipe Hall Old Barn
Abnalls Lane
Burntwood | Works to listed building
to allow erection of
single storey and two
storey extensions to
side and rear; internal
remodelling including
structural alterations
and amended window
openings |
|-----|--------------|-----------|--|---|

Whilst there are no objections to the principle of the works, if the Local Planning Authority are minded to approve this scheme then the proposed extensions should be subservient to the host dwelling and should not derive any material adverse harm to the character and appearance of the surrounding area. The general scale and design should be in keeping with the characteristics of the existing dwelling and should integrate well with its surroundings.

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|-----|--------------|-----------|--|---|
| (d) | 19/01016/COU | Chasetown | Mrs M Chislaghi
Chasewater Country Park
Pool Lane
Burntwood | Change of use of office,
wc and store to ice
cream parlour, office
and store including
single storey extension
to side |
|-----|--------------|-----------|--|---|

No objection.

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|-----|--------------|-------------------------------|--|--|
| (e) | 19/00687/FUL | Summerfield
and All Saints | S Lester
Packing Materials Limited
Unit 2
Mount Road
Burntwood | Replacement storage
building to the rear of
Unit 2 |
|-----|--------------|-------------------------------|--|--|

No objection.

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|-----|--------------|---------------|---|------------------------------|
| (f) | 19/01048/FUH | Chase Terrace | Mr I Smart
31 Thorpe Street
Burntwood | Single storey rear extension |
|-----|--------------|---------------|---|------------------------------|

No objection.

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|-----|--------------|---------|---|---|
| (g) | 19/01051/FUH | Hunslet | Mr C Preston
39 Boulton Close
Burntwood | Retention of brick built outbuilding in rear garden |
|-----|--------------|---------|---|---|

Whilst there are no objections to the principle of the works concerns were raised as to the height of the roof and the visual impact on neighbouring properties. If the Local Planning Authority are minded to approve this scheme then the brick built outbuilding shall only be occupied in a manner which is wholly incidental to the residential use of the dwelling known as 39 Boulton Close and shall not be used, sold or let as a separate dwelling unit.

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|-----|--------------|---------------|--|--|
| (h) | 19/01054/FUH | Chase Terrace | Mr P Cameron
65 Kingsdown Road
Burntwood | First floor extension to side and rear and single storey extension to rear including demolition of rear conservatory |
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Whilst there are no objections to the principle of the works concerns were raised to the use of light grey timber cladding which would be a significant contrast to the existing building and not in keeping with the existing streetscene [red brick construction on the first floor].

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|-----|--------------|--------------------------|--|--|
| (i) | 19/01061/FUH | Boney Hay
and Central | Mr and Mrs Thompson
215 Rugeley Road
Chase Terrace | Erection of outbuilding to form single storey residential annexe |
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OBJECTIONS as this proposal is for backland development and adequate parking [to facilitate a three bedroomed semi-detached property and a single storey property] is not provided.

[MEMBERS WERE INFORMED THAT COUNCILLOR BIRCH, AS WARD MEMBER, WOULD CALL IN THIS APPLICATION AS DISTRICT COUNCILLOR FOR BONEY HAY AND CENTRAL].

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| (j) | 19/01093/FUL | Chasetown | Mr A Hutchinson
Burntwood Leisure Centre
High Street
Chasetown | Variation of condition no. 1 of application 14/00892/FUL in relation to the retention of a two storey modular building for NHS walk in health clinic |
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Having regard to Condition No. 1 attached to planning permission 14/00892/FUL [This permission shall be for a limited period expiring on 30 September 2019 and at the end of this period, the building shall be removed from the site and the land cleared and reinstated to its condition immediately prior to the implementation of permission 08/00884/FUL or to any other use-condition which may be otherwise approved in respect of this site] no objection in

principle as long as the building is still fit for purpose.

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| (k) | 19/01107/FUH | Chase Terrace | Mr M Stanley
26 High Street
Chase Terrace | Single storey extension
to rear |
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No objection.

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| (l) | 19/01002/COU | Gorstey Ley | Miss L Fawdrey
39 Rugeley Road
Burntwood | Erection of detached
timber clad building to
create dog grooming
facility |
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Whilst there are no objections to the principle of the works, if the Local Planning Authority are minded to approve this scheme then a strict condition that the process of the operation will consist of a delivery and collection service carried out by the business owner. Dogs will be collected from their place of residence, taken to and groomed at the facility, prior to being returned within the customised delivery van as the proposal is situated on a busy road and is in close proximity to a primary school. No dogs will be left overnight. The timber clad building shall only be occupied in a manner which is wholly incidental to the residential use of the dwelling known as 39 Rugeley Road and shall not be used, sold or let as a separate dwelling unit.

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| (m) | 19/01081/PNH | Chase Terrace | Mrs M Ingram
7 Thorpe Avenue
Burntwood | Prior Notification:
Proposed single storey
extension to rear
projecting 2.6 m from
the rear wall of the
original dwelling and
reaching a maximum
height of 2.4 m |
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No objection.

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|-----|--------------|---------|--|--|
| (n) | 19/01130/FUH | Hunslet | Mr R Smith
35 Highfield Road
Burntwood | Single storey front and
first floor side
extensions to form
garage and bedrooms |
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No objection.

22. ADVERTISING BANNERS

The Chairman made reference to a briefing note [circulated at the meeting] which had been produced by the Town Clerk which included an extract from the Control of Advertisement Regulations with particular reference being made to Class 3[D], Class 5 and Class 6.

Councillor Willis-Croft made reference to selling of vehicles on the grass verge on Stables Way.

Councillor Place felt that the Town Council needed to either stick to the rules of Classes 3[D], 5 and 6 or be flexible. Councillor Place said that he was leaning more towards a strict rule.

Councillor D Ennis suggested a more flexible approach particularly in respect of Class 6 which permits advertisements on the forecourt of business premises. [Class 6 gives a further consent to display the type of advertisement permitted by Class 5, namely notices, signs and advertisements to draw attention to any commercial services, goods for sale, or other services available at the premises. The term "forecourt" includes any enclosing fence, wall, screen or other structure, so long as the means of enclosure is not part of the business premises itself].

Councillor Flanagan made reference to A4 sized posters on lampposts.

The Town Clerk confirmed that as a Parish Council, the Town Council has no powers and could only flag up the issue and pass the information to other partners [i.e. Staffordshire County Council, as Highway Authority and/or Lichfield District Council as Local Planning Authority].

The Town Clerk did point out however that it was important to note that the Town Council's banners currently advertising the Play in the Parks events during the summer were non-compliant as the advertisement permitted by Class 3 [D] must not exceed 0.6 of a square metre. The Town Clerk stated that there was two options available to the Town Council either downside the banners or seek permission.

The Town Clerk advised members that Staffordshire County Council had previously looked into this matter and felt that due to the economic climate did not want to undermine business growth particularly in respect of Class 5 and Class 6. The Town Clerk advised that this matter was not a high priority for the County Council at this moment in time.

Councillor D Ennis felt that the Town Council needed to comply with Class 3[D] [the advertisement permitted by Class 3[D] must not exceed 0.6 of a square metre. It must not be displayed more than 28 days before the sale or event begins and must be removed within 14 days after it ends]. Councillor D Ennis felt that unless a Councillor and/or the Town Council have a direct complaint then we should be offering an advisory service and signposting them to either Staffordshire County Council and/or Lichfield District Council.

Councillor Brown made reference to a resident who lives in Mossbank Avenue who had approached him regarding the Spar banners on the railings at Springhill Road/Cannock Road. Councillor D Ennis said that this was an ideal opportunity for Councillors to offer advice and would advise Councillor Brown accordingly.

The Town Clerk made reference to Minute No. 7 [27 June 2019] - Members Induction and referred to partners taking responsibility for different aspects as Town Council councillors cannot do everything. It was suggested by Councillor D Ennis and agreed that the Town Clerk would email all members of the Town Council with the appropriate guidelines, links etc.

RECOMMENDED TO FULL COUNCIL that the Town Council must comply with Class 3[D] [the advertisement permitted by Class 3[D] must not exceed 0.6 of a square metre. It must not be displayed more than 28 days before the sale or event begins and must be removed within 14 days after it ends] and that unless a complaint is received then the Town Council together with members offers an advisory and signposting service.

23. NEIGHBOURHOOD PLANNING TASK AND FINISH GROUP

The Chairman explained that further to Minute No. 16 [17 July 2019] and in order to avoid confusion, that the Neighbourhood Planning Task and Finish Group be renamed the Planning Advisory Group. The Chairman stated that the Planning Advisory Group would initially consist of six members of the Town Council [namely Councillor Flanagan as Chairman, together with three further members from the Labour Group, one member from the Conservative Group and Councillor Greensill who had already shown an interest]. The Chairman explained that Councillor Greensill was only a member of the Scrutiny Committee and it was felt that as the Group was only advisory and not a decision making group there would be no conflict of interest. Members were advised that the Planning Advisory Group would report into the Planning and Development Committee in due course.

The Chairman explained that once the Burntwood Neighbourhood Plan had been adopted [currently at the Regulation 16 consultation stage - 09 August 2019 to 20 September 2019] then consideration would be given to members of the public being invited onto the Planning Advisory Group. This could mean a member from the Youth Council, a retired member of the public, a member from Burntwood Action Group and a member from Burntwood BIB.

RECOMMENDED TO FULL COUNCIL that the Town Clerk be instructed to set up a Planning Advisory Group to be chaired by Councillor Flanagan.

[The Meeting closed at 6.45 pm]

Signed

Date