

Our Ref: MD

05 December 2012

**To: All Members of the Burntwood Wakes Committee**  
(Councillors Mrs Banevicius, Campbell, Constable, Mrs Evans, Mosson, Mrs Stokes and Taylor)

**Copy:** B Cooper, Senior Administrative Assistant

**CFI:** Mrs J Bayley, Administrative Assistant

Dear Councillor

### **BURNTWOOD WAKES COMMITTEE**

You are invited to attend a meeting of the Burntwood Wakes Committee in the **Meeting Room, rear of Burntwood Library, Sankeys Corner on Thursday 13 December 2012 commencing at 6.00pm.**

Yours sincerely

**Mary Danby (Mrs)**  
Town Clerk

### **AGENDA**

#### **1. APOLOGIES**

#### **2. DECLARATIONS OF INTEREST**

#### **3. MINUTES**

To approve the Minutes of a Meeting of the Burntwood Wakes Committee held on 01 November 2012 (Minute Nos. 18 - 22) (**ENCLOSURE NO. 1**).

#### **4. BURNTWOOD WAKES FESTIVAL 2013 - UPDATE**

To receive a verbal update on progress to date.

**MINUTES OF A MEETING OF THE BURNTWOOD WAKES COMMITTEE  
HELD AT LAMBOURNE HOUSE, BRIDGE CROSS ROAD, BURNTWOOD  
ON THURSDAY 01 NOVEMBER 2012 COMMENCING AT 6.00 P.M.**

**PRESENT**

Councillor Taylor (in the Chair)  
Councillors Mrs Banevicius, Campbell, Mrs Evans and Mrs Stokes

**In attendance**

Mrs M Danby, Town Clerk  
B Cooper, Senior Administrative Assistant

**18. APOLOGIES**

Councillor Constable and Mosson

**19. DECLARATIONS OF INTEREST**

None declared.

**20. MINUTES**

**RESOLVED** That the Minutes of the Meeting of the Burntwood Wakes Committee held on 19 September 2012 (Minute Nos. 11 - 17) be approved as a correct record.

**21. BURNTWOOD JUBILEE FESTIVAL 2012 – INSURANCE CLAIM**

The Town Clerk reported that the Insurers had upheld the Town Council's insurance claim for irrecoverable losses in the sum of £15,611 (less £500 excess) and a cheque in the sum of £15,111 was awaited.

**RESOLVED** That the information be received and noted.

**22. BURNTWOOD JUBILEE FESTIVAL 2013 – UPDATE**

Members received a brief verbal update on progress to date including confirmation that no response had been received with regard to an invitation extended to an external commercial organisation to provide entertainment on Sunday 21 July.

**RESOLVED THAT:**

- a) The update be received and noted.
- b) The Town Council provide free entertainment on the afternoon of Sunday 21 July, i.e. a folk concert, as had originally been arranged for the 2012 Festival.

(The Meeting closed at 6.21 p.m.)

Signed .....

Date .....