

**BURNTWOOD TOWN COUNCIL
GENERAL BUDGET 2015/16 (DRAFT)**

		2013/14		2014/15			2015/16
		Budget	Actual	Agreed Budget	Actual as at 09/12/14	Projected Actual	Draft Budget
		£	£	£	£	£	£
100	Corporate						
1025	Sundry Income	0	20	0	7	7	0
1176	Precept	224,150	224,150	218,923	218,923	218,923	218,923
1180	Council Tax Support Grant	30,330	30,330	29,939	29,939	29,939	25,382
1190	Interest: Community Direct Plus	3	3	3	2	3	3
1191	Interest: Reserve Account	450	624	0	0	0	0
1192	Interest: Instant Access A/C	45	22	25	29	29	25
1194	Interest: 3 Month Investment Account	250	42	0	0	0	0
1195	Interest: 12 Month Investment Account	1,775	277	1,550	1,208	1,208	1,200
1196	Interest: Active Saver A/C	0	40	0	0	0	0
	Total Income	257,003	255,508	250,440	250,109	250,109	245,533
	100 Net Expenditure	-257,003	-255,508	-250,440	-250,109	-250,109	-245,533
101	Employee Expenses						
4000	Holding Account	97,820	0	0	0	0	0
4001	Salaries		53,024	78,201	35,188	55,390	78,618
4006	NI: Employer's Contributions		5,588	6,000	3,901	6,000	6,000
4007	PAYE: Employees' Contributions		11,293	0	9,359	13,667	0
4011	LGPS: Employer's Contributions		13,557	16,114	9,817	14,736	15,745
4012	Telephone/Broadband Allowance		671	840	487	840	840
4013	Eyesight: Tests/Spectacles		65	100	0	100	100
4014	NI: Employees' Contributions		4,858	0	3,189	4,676	0
4015	LGPS: Employees' Contributions		5,119	0	3,866	5,807	0
4016	Employee Costs: Sundry	0	760	0	0	0	0
4017	Interim Town Clerk	0	0	0	4,734	4,734	0
	OverHead Expenditure	97,820	94,935	101,255	70,543	105,950	101,303

		2013/14		2014/15			2015/16
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		£	£	£	£	£	£
101	Employee Expenses (Cont'd)						
1026	Insurance Claim	0	760	0	0	0	0
	Total Income	0	760	0	0	0	
	101 Net Expenditure	97,820	94,175	101,255	70,543	105,950	0
102	Premises: Lambourne House						
4020	Office: Rent	13,000	12,750	13,563	10,125	13,563	13,750
4021	Office: Service Charges	900	895	900	675	927	1,008
4022	NNDR: Office	4,350	4,297	4,430	3,942	4,430	4,550
4023	Office: Water Rates	300	245	300	124	300	300
4024	Office: Electricity	1,800	2,617	2,000	997	2,000	2,000
4025	Office: Cleaning Materials	100	171	150	73	150	150
4026	Office: Trade Refuse	120	30	90	0	90	90
4027	Office: Window Cleaning	120	45	120	25	75	120
4028	Office: Security Alarm (R&M)	200	75	200	1,019	1,019	300
4029	Office: CCTV (R&M)	275	263	275	315	315	300
4030	Office: Fire Extinguishers	50	61	50	0	50	50
4031	Office: PAT Testing	100	85	100	0	100	100
4032	Office: Air Conditioners (R&M)	360	0	350	0	350	350
4033	Office: General Maintenance	2,000	577	2,000	25	500	2,000
4034	Office: Alarm Monitoring	0	0	0	98	181	330
4037	Meeting Room: Rental Charges	1,500	1,352	1,500	494	1,500	1,500
4999	Contingency Expenses	0	293	0	0	0	0
	OverHead Expenditure	25,175	23,755	26,028	17,911	25,550	26,898
1025	Sundry Income	0	50	0	54	54	0
	Total Income	0	50	0	54	54	0
	102 Net Expenditure	25,175	23,705	25,175	17,857	25,413	26,460

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105	Transport						
4060	Car Mileage: Employees	2,200	2,381	2,300	1,512	2,300	2,000
4061	Car Mileage: Members	150	0	150	37	37	150
4062	Car Parking Fees	10	11	10	3	10	10
	OverHead Expenditure	2,360	2,392	2,460	1,552	2,347	2,160
	105 Net Expenditure	2,360	2,392	2,460	1,552	2,347	2,160
107	Supplies & Services						
4100	Photocopier: Copy Charges	1,200	1,040	1,200	708	1,200	1,200
4110	Telephone: Rental	600	722	800	536	800	800
4111	Telephone: Calls	700	90	150	58	150	150
4112	Telephone: Payment Charges	65	66	72	48	72	72
4113	Broadband: Line rental	400	388	440	180	440	440
4120	Postage	1,100	1,400	1,100	1,000	1,100	900
4121	Franking Machine: Rental/Lease	696	793	696	507	696	674
4122	Franking Machine: Maintenance	300	298	298	325	325	200
4123	Franking Machine: Stationery	90	95	100	0	100	100
4130	Computers: Peripherals	0	176	0	60	60	0
4131	Computers: Hardware	250	0	0	0	0	0
4132	Computers: Software Licences	500	2,093	500	381	630	660
4133	Computers: Support	825	1,690	1,710	997	1,710	1,800
4135	Computers: Email accounts	50	50	50	50	50	50
4140	Website	425	842	625	583	583	400
4160	Stationery	1,800	1,713	1,800	1,155	1,800	1,800
4161	Publications	200	261	200	23	200	200
4162	Newspapers	200	177	300	116	116	45
4163	General Office Expenses	200	317	200	247	300	250
4164	Office Equipment	300	355	300	64	300	300

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107	Supplies & Services (Cont'd)						
4165	Advertising	1,000	264	1,000	460	1,000	1,000
4166	Newsletter	1,440	1,080	1,440	1,080	1,440	1,440
4170	Subscriptions to other bodies	1,900	1,942	575	1,903	1,903	600
4175	Furniture	0	87	0	0	0	0
4180	Professional Fees	500	4,807	500	1,250	2,000	3,500
4190	Data Protection Fee	35	35	35	0	35	35
4200	Courses/Training: Fees	1,300	1,970	1,300	425	1,300	1,300
4201	Courses/Training: Expenses	200	315	200	8	200	200
4202	Conferences/Seminars: Fees	600	570	600	0	600	600
4203	Conferences/Seminars: Expenses	500	94	500	0	500	500
4208	Alarm: Annual Maintenance Fee	200	187	200	492	492	350
4220	Bank Charges	150	193	150	96	156	150
4221	Insurance: Premiums	1,500	1,768	1,800	1,407	1,407	1,800
4222	Insurance: Landlord	520	568	600	583	583	600
4230	External Audit	800	800	800	800	800	800
4231	Internal Audit	200	170	200	0	400	400
4232	Audit Preparation	480	544	500	-6	-6	550
4235	Memorial Bench	35	0	35	0	35	35
4411	Handyperson Service	100	0	100	0	100	100
4999	Contingency Expenses	1,000	1,000	1,000	58	1,000	1,000
	OverHead Expenditure	22,961	28,961	22,076	15,595	24,577	25,468
1025	Sundry Income	0	31	0	0	0	0
	Total Income	0	31	0	0	0	0
	107 Net Expenditure	22,961	28,930	22,076	15,595	24,180	25,568

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		£	£	£	£	£	£
201	Street Lighting						
4240	Electricity	400	400	400	450	450	450
4241	Maintenance	400	368	400	368	368	368
	OverHead Expenditure	800	768	800	818	818	818
	201 Net Expenditure	800	768	800	818	818	818
202	Bus Shelters						
4250	Maintenance	400	276	400	0	400	400
4251	Inspections	0	373	325	256	325	325
4255	Provision new bus shelter(s)	5,000	3,925	4,000	16	4,000	4,000
4411	Handyperson Service	320	0	0	0	0	0
	OverHead Expenditure	5,720	4,573	4,725	271	4,725	4,725
	Total Income	0	0	0	0	0	0
	202 Net Expenditure	5,720	4,573	4,725	271	4,725	4,725
203	Christmas Trees/Lights						
4260	General Expenses	4,000	2,338	4,000	199	4,000	4,000
4261	Churches	1,200	902	1,200	0	1,200	1,200
	OverHead Expenditure	5,200	3,240	5,200	199	5,200	5,200
	203 Net Expenditure	5,200	3,240	5,200	199	5,200	5,200

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		£	£	£	£	£	£
205	Traffic Islands						
4300	Shrub Beds: Maintenance	3,399	3,399	3,500	0	3,500	3,675
4301	Grass Cutting	618	536	679	0	679	713
4302	Litter Picking	124	124	128	0	128	134
4303	Weed Killer Spraying	165	165	170	0	170	179
4304	Signage	329	290	339	77	339	356
4305	Signage Installation	100	2	100	35	100	100
4306	NNDR: Traffic Islands	1,700	1,663	1,730	1,528	1,730	1,750
	OverHead Expenditure	6,435	6,178	6,646	1,639	6,646	6,907
1030	Traffic Islands: Sponsorship	3,500	3,500	3,500	1,500	3,500	3,500
	Total Income	3,500	3,500	3,500	1,500	3,500	3,500
	205 Net Expenditure	2,950	2,678	3,146	139	3,146	3,407
206	Hanging Baskets & Planters						
4350	Planters: Maintenance	309	258	304	0	304	319
4351	Planters: Bedding Plants	453	453	467	0	467	490
4352	Hanging Baskets: Supply/Maint.	620	620	639	0	639	671
	OverHead Expenditure	1,382	1,331	1,410	0	1,410	1,480
	206 Net Expenditure	1,382	1,331	1,410	0	1,410	1,480

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207	Flagpole						
4355	Flagpole	240	240	240	240	240	250
	OverHead Expenditure	240	240	240	240	240	250
	207 Net Expenditure	240	240	240	240	240	250
208	Burntwood in Bloom						
4380	Advertising	1,250	720	1,250	773	773	1,250
4381	Prizes	1,300	1,048	1,300	1,035	1,035	1,300
4382	Presentation Evening	1,000	635	1,000	690	690	1,000
4383	Annual Calendar (production)	250	248	250	234	234	250
4384	HEIB Regional Competition	1,200	1,649	1,200	295	1,200	1,200
4385	BiB: Miscellaneous	0	0	0	7	7	0
	OverHead Expenditure	5,000	4,299	5,000	3,033	3,939	5,000
1050	BiB: Sponsorship	0	660	0	860	860	0
1051	BiB: Photograph Sales	0	27	0	26	26	0
1052	BiB: Calendar Sales	0	205	0	203	213	0
	Total Income	0	892	0	1,089	1,099	0
	208 Net Expenditure	5,000	3,407	5,000	1,945	2,840	5,000

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209	Coulter Lane Remb. Garden						
4411	Handyperson Service	150	0	150	0	0	150
4500	Coulter Lane Remb. Garden	0	550	150	330	5,000	150
4501	Grounds Maintenance	1,100	1,209	607	800	800	650
4821	Trees, Maintenance, etc	0	0	0	1,640	1,640	0
	OverHead Expenditure	1,250	1,759	907	2,770	7,440	950
	209 Net Expenditure	1,250	1,759	907	2,770	7,440	950
210	Burntwood Wakes Festival						
4001	Salaries	3,060	3,060	3,100	3,100	3,100	0
4411	Handyperson Service	800	372	800	298	298	0
4600	BWF: Stage / Sound Hire	40,000	5,500	40,000	150	150	20,000
4601	BWF: Unsigned - Neon Studios	0	600	0	600	600	0
4602	Family Fun Day Entertainment	0	5,362	0	4,415	4,415	0
4603	Marquees & Furniture	0	5,089	0	2,719	2,719	0
4604	First Aid Cover	0	742	0	0	0	0
4605	Fire Cover	0	110	0	115	115	0
4607	Security	0	3,623	0	2,362	2,362	0
4608	Rubbish Skips	0	195	0	210	210	0
4609	Traffic Management	0	425	0	425	425	0
4610	Mobile Toilets	0	1,120	0	760	760	0
4611	Publicity	0	1,863	0	2,009	2,009	0
4612	Insurance	0	1,792	0	1,845	1,845	0
4613	Ground Crew	0	4,400	0	4,140	4,140	0
4614	Coach	0	680	0	500	500	0
4615	Pathway: Clearance	0	42	0	0	0	0
4616	Pathway: Lighting	0	90	0	0	0	0
4619	Hospitality: Mobile Toilets	0	700	0	0	0	0
4620	Miscellaneous	0	6,060	0	3,181	3,181	0

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		£	£	£	£	£	£
210	Burntwood Wakes Festival (Cont'd)						
4621	BWF: Saturday evening	0	5,020	0	7,256	7,256	0
4623	BWF: Generators/Fuel	0	0	0	1,215	1,215	0
4625	BWF: Lighting Crew	0	3,400	0	2,350	2,350	0
4626	BWF: Friday Evening	0	1,075	0	0	0	0
4628	Refunds: Sponsorship	0	0	0	6,250	6,250	0
4629	Refunds: Craft Pitch Fee	0	13	0	375	375	0
4931	Refunds: BWF Wristbands	0	0	0	100	100	0
4932	BWF Refunds (General)	0	0	0	50	50	0
	OverHead Expenditure	43,860	51,331	38,900	44,425	44,425	20,000
1025	Sundry Income	0	12	0	0	0	0
1026	Insurance Claim - Event Cancellation	0	0	0	27,557	27,557	0
1090	BWF: Craft Marquee Pitch Fees	0	238	250	375	375	0
1091	BWF: Sponsorship	3,720	13,635	0	7,800	7,800	0
1097	BWF: Wristband Sales	0	0	0	290	290	0
1098	BWF Tribute Night Pitch Fees	0	0	0	50	50	0
1099	BWF Cake-Off Entry Fees	0	0	0	2	2	0
	Total Income	3,720	13,885	250	36,074	36,074	0
	210 Net Expenditure	40,140	37,446	38,650	8,351	8,351	20,000

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211	Town Strategy						
4750	Town Strategy	10,000	1,120	30,000	11,930	40,760	30,000
	OverHead Expenditure	10,000	1,120	30,000	11,930	40,760	30,000
1035	Ring & Ride Ticket Sales	0	0	0	38	1,000	0
	Total Income	0	0	0	38	1,000	0
	211 Net Expenditure	10,000	1,120	30,000	11,892	39,760	30,000
214	Community Projects						
4411	Handyperson Service	0	0	0	0	0	0
4755	Tea Dance	700	354	0	0	0	0
4757	Artwork Comp.	0	0	0	0	0	0
4758	General Expenses	4,000	5,000	4,000	320	320	4,000
	OverHead Expenditure	4,700	5,354	4,000	320	320	4,000
1025	Sundry Income	0	157	0	0	0	0
	Total Income	0	157	0	0	0	0
	214 Net Expenditure	4,700	4,197	4,000	320	320	4,000

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215	SCAMP						
4550	SCAMP: Maintenance	1,500	0	1,500	0	0	1,500
4551	SCAMP: Insurance	500	406	425	432	432	450
	OverHead Expenditure	2,000	406	1,925	432	432	1,950
	215 Net Expenditure	2,000	406	1,925	432	432	1,950
301	Civic Expenses						
4360	Chairman's Expenses	4,500	238	2,500	205	2,500	2,500
4361	General Expenses	0	96	0	0	0	0
4363	Civic Carol Service	0	80	0	0	0	0
4364	Civic Service & Reception	0	872	0	0	0	0
4366	Hospitality: BWF	0	853	0	0	0	0
4367	Other Expenses	0	19	0	0	0	0
4368	Fundraising	0	720	0	0	0	0
4369	Fundraising - Distribution	0	1,485	0	0	143	0
	OverHead Expenditure	4,500	4,363	2,500	205	2,643	2,500
1025	Sundry Income	0	194	0	0	0	0
1061	Civic Service: Collection/Raffle	0	1,686	0	0	0	0
1062	Fundraising	0	325	0	143	84	0
1095	BWF: Hospitality - Food	0	0	0	0	0	0
	Total Income	0	2,205	0	143	143	0
	301 Net Expenditure	4,500	2,158	2,500	121	2,500	2,500

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302	Grant Aid						
4400	Local Voluntary Organisations	10,000	9,800	10,000	10,100	10,100	10,000
4401	Play Schemes	3,100	3,100	3,100	0	0	0
4402	Community Transport	3,000	3,000	3,000	3,000	3,000	3,000
4405	SESCAB	3,500	3,500	3,500	3,500	3,500	3,500
4407	Cheque Presentation Evening	0	65	50	10	50	50
4408	Remembrance Wreaths	0	100	100	100	100	100
	OverHead Expenditure	19,700	19,565	19,750	16,710	16,750	16,650
1200	Refunds	0	0	0	0	0	0
	Total Income	0	0	0	0	0	0
	302 Net Expenditure	19,700	19,565	19,750	16,710	16,750	16,650
310	Election Expenses						
4701	Election Expenses	5,000	5,000	5,000	0	5,000	5,000
	OverHead Expenditure	5,000	5,000	5,000	0	5,000	5,000
	310 Net Expenditure	5,000	5,000	5,000	0	5,000	5,000

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501	Capital Projects						
4052	Office: Heaters	0	1,798	0	0	0	0
4053	Office: Replacement Windows	0	0	0	2,229	2,229	0
4054	Office: Replacement Front Door and Window	0	0	0	4,779	4,779	0
	OverHead Expenditure	0	1,798	0	7,009	7,009	0
	Net Expenditure	0	1,798	0	7,009	7,009	0
	Total Budget Expenditure	264103	261,368	278,822	195,602	306,181	261,259
	Total Income	-264223	-276,987	-254,190	-289,007	-291,979	-249,033
	Net Expenditure	-120	-15,619	24,632	-93,405	14,202	12,226