

**MINUTES OF A MEETING OF THE BURIAL GROUNDS COMMITTEE  
HELD AT BURNTWOOD LIBRARY, SANKEYS CORNER, BURNTWOOD  
ON THURSDAY 14 JUNE 2012 COMMENCING AT 6.00 P.M.**

**Present**

Councillor Taylor (in the Chair)  
Councillors Bradbury, Mrs Brettell, Heath and Mrs Rigby

**In attendance**

Mrs M Danby, Town Clerk  
D Haslam, Principal Ecologist, Staffordshire Ecological Services Ltd

**1. APOLOGIES**

None, all Members were present at the meeting.

**2. DECLARATIONS OF INTEREST**

None declared.

**3. MINUTES**

**RESOLVED** That the Minutes of a Meeting of the Burial Grounds Committee held on 05 January 2012 (Minute Nos. 10 – 18) be approved as a correct record.

**4. COULTER LAND BURIAL GROUND**

David Haslam, Principal Ecologist, Staffordshire Ecological Services Ltd (SES) presented two landscaping options for the Coulter Lane Burial Ground:

Option A      Wild flower  
Option B      Woodland

Mr Haslam confirmed that SES would be able to undertake the necessary works to see the ground prepared and the preferred planting option completed. He also mentioned that the Council provide improved access to the site by instructing its grounds maintenance contractor to mow and maintain a circular path.

Members agreed that Option A was their preferred landscaping scheme and Mr Haslam was requested to provide a quotation by end June 2012 for presentation to the next Town Council meeting.

**RECOMMENDATION**      Members **AGREED** to recommend to the Full Council that Option A be commissioned and that a quotation for the necessary ground preparation and planting be presented to Members at the July Council meeting.

**5. BURNTWOOD CEMETERY/COULTER LANE BURIAL GROUND**

**RESOLVED That:**

- a) The Senior Administrative Assistant’s report be received and noted.
- b) A quantity of sharp sand be purchased and stored in the compound at Burntwood Cemetery to level minor depressions on grave plots as necessary.

**6. BURNTWOOD CEMETERY: RULES AND REGULATIONS – PROPOSED REVISIONS (FINAL DRAFT)**

Members were given a copy of the proposed revisions to the Burntwood Cemetery Rules and Regulations and they were requested to inform the Town Clerk and/or the Senior Administrative Assistant as soon as possible of any amendments they wished to see incorporated. The revised document would be presented to the Town Council in due course for formal consideration, adoption and implementation.

(The Meeting closed at 6.40 p.m.)

Signed .....

Date .....