

**MINUTES OF A MEETING OF THE BURIAL GROUNDS COMMITTEE
HELD AT LAMBOURNE HOUSE, BRIDGE CROSS ROAD, BURNTWOOD
ON THURSDAY 27 JUNE 2013 COMMENCING AT 6.10 P.M.**

PRESENT

Councillor Norman (in the Chair)
Councillors Mrs Brettell and Taylor

In attendance

Mrs M Danby, Town Clerk
B Cooper, Senior Administrative Assistant

1. APOLOGIES

Councillors Bradbury and Mrs Rigby.

2. DECLARATIONS OF INTEREST

None declared.

3. MINUTES

RESOLVED That the Minutes of the Meeting of the Burial Grounds Committee held on 14 March 2013 (Minute Nos. 17 - 20) be received and approved as a correct record.

4. BURNTWOOD CEMETERY/COULTER LANE BURIAL GROUND

Members received the Senior Administrative Assistant's report.

RESOLVED THAT:

- a) The report be received and noted.
- b) Quotations are to be sought with regard to:
 - Turfing of graves
 - Supply and installation of a 20 ft Storage container
 - Electric start portable generator
- c) Quotation were approved with regard to:
 - 65 No. embossed metal plinth markers (covered in replaceable plastic) (£2.44 each plus VAT)
 - Temporary markers for cremated remains plots (£6.80 each plus VAT and delivery)

- d) The proposal for memorial plaque flower vases was considered and this item is **DEFERRED TO THE FULL COUNCIL FOR DECISION** (photographs are attached illustrating the proposed vases). It was further **AGREED** that should be proposal be agreed all costs would have to be met by the family.
- e) The proposal for the creation of a scattering of ashes area centred on the Jubilee Oak be progressed and quotations be brought to a future meeting of the Committee. The formal proposal, if accepted, would then be referred to the Policy and Resources Committee before being put to the Town Council for ratification and implementation.
- f) Quotations be sought for treating the fence at the Coulter Lane Burial Ground.
- g) Further to a complaint from a resident of Bodington Close arrangements to be made for trees to be lopped at the appropriate time (subject to a site visit by Councillor Norman and Mr Cooper).

5. BURNTWOOD CEMETERY – BUDGET AS AT 12 JUNE 2013

RESOLVED That the report be received and noted.

(The Meeting closed at 6.50 p.m.)

Signed

Date