

BURNTWOOD TOWN COUNCIL 2013/14 BUDGET
(as at 17 October 2013)

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
100	Corporate						
1176	Precept	256,142	256,142	224,150	224,150		0
1180	Council Tax Support Grant	0	0	30,330	30,330		0
1190	Interest: Community Direct Plus	3	3	3	2		0
1191	Interest: Reserve Account	450	671	450	419		0
1192	Interest: Instant Access A/C	45	25	45	11		0
1193	Interest: LDC	0	128	0	0		0
1194	Interest: 3 Month Investment Account	0	402	250	42		0
1195	Interest: 12 Month Investment Account	0	2,454	1,775	277		0
1200	Refunds	0	12	0	0		0
	Total Income	256,640	259,837	257,003	255,230		0
	100 Net Expenditure	-256,640	-259,837	-257,003	-255,075		0
101	Employee Expenses						
4000	Holding Account	102,000	0	97,820	0		0
4001	Salaries	0	55,110		37,047		0
4006	NI: Employer's Contributions	0	5,228		2,965		0
4007	PAYE: Employees' Contributions	0	11,068		5,756		0
4011	LGPS: Employer's Contributions	0	12,492		5,959		0
4012	Telephone/Broadband Allowance	0	618		379		0
4013	Eyesight: Tests/Spectacles	0	0		65		0
4014	NI: Employees' Contributions	0	4,719		2,034		0
4015	LGPS: Employees' Contributions	0	4,995		3,895		0
4016	Employee Costs: Sundry	0	0	0	760		0
	OverHead Expenditure	102,000	94,230	97,820	58,862		0

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
101	Employee Expenses (Cont'd)						
1026	Insurance Claim	0	0	0	760		0
	Total Income	0	0	0	760		0
	101 Net Expenditure	102,000	94,231	97,820	58,102		0
102	Premises: Lambourne House						
4020	Office: Rent	13,000	10,000	13,000	9,500		0
4021	Office: Service Charges	900	616	900	658		0
4022	NNDR: Office	4,430	4,182	4,350	3,007		0
4023	Office: Water Rates	250	244	300	142		0
4024	Office: Electricity	2,000	2,214	1,800	1,377		0
4025	Office: Cleaning Materials	100	144	100	85		0
4026	Office: Trade Refuse	120	45	120	15		0
4027	Office: Window Cleaning	120	75	120	25		0
4028	Office: Security Alarm (R&M)	190	30	200	0		0
4029	Office: CCTV (R&M)	250	338	275	263		0
4030	Office: Fire Extinguishers	50	181	50	0		0
4031	Office: PAT Testing	100	192	100	0		0
4032	Office: Air Conditioners (R&M)	360	0	360	0		0
4033	Office: General Maintenance	2,000	908	2,000	12		0
4037	Meeting Room: Rental Charges	1,400	1,280	1,500	453		0
4999	Contingency Expenses	0	0	0	195		0
	OverHead Expenditure	25,270	20,449	25,175	15,731		0
1025	Sundry Income	0	0	0	50		0
	Total Income	0	0	0	50		0
	102 Net Expenditure	25,270	20,449	25,175	15,681		0

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
105	Transport						
4060	Car Mileage: Employees	2,200	2,414	2,200	18,333		0
4061	Car Mileage: Members	150	7	150	0		0
4062	Car Parking Fees	10	2	10	8		0
	OverHead Expenditure	2,360	2,422	2,360	1,841		0
	105 Net Expenditure	2,360	2,422	2,360	1,841		0
107	Supplies & Services						
4100	Photocopier: Copy Charges	1,000	1,174	1,200	643		0
4110	Telephone: Rental	600	421	600	456		0
4111	Telephone: Calls	700	748	700	56		0
4112	Telephone: Payment Charges	63	72	65	42		0
4113	Broadband: Line rental	400	424	400	217		0
4120	Postage	1,000	1,201	1,100	1,003		0
4121	Franking Machine: Rental/Lease	696	509	696	475		0
4122	Franking Machine: Maintenance	298	328	300	298		0
4123	Franking Machine: Stationery	90	0	90	0		0
4130	Computers: Peripherals	200	453	0	11		0
4131	Computers: Hardware	2,500	3,036	250	0		0
4132	Computers: Software Licences	470	92	500	107		0
4133	Computers: Support	900	1,170	825	849		0
4135	Computers: Email accounts	50	50	50	50		0
4136	Network: Remote Back-up	600	548	600	0		0
4140	Website	425	625	425	500		0
4160	Stationery	1,800	1,476	1,800	981		0
4161	Publications	300	76	200	118		0
4162	Newspapers	150	147	200	107		0
4163	General Office Expenses	200	178	200	141		0
4164	Office Equipment	650	727	300	355		0

		2012/13		2013/14			2014/15
		Budget £	Actual £	Agreed Budget £	Actual YTD £	Projected Actual £	Budget £
107	Supplies & Services (Cont'd)						
4165	Advertising	600	175	1,000	257		0
4166	Newsletter	0	720	1,440	720		0
4170	Subscriptions to other bodies	1,850	1,777	1,900	1,942		0
4175	Furniture	250	0	0	87		0
4180	Professional Fees	350	2,431	500	687		0
4190	Data Protection Fee	35	0	35	0		0
4200	Courses/Training: Fees	1,300	228	1,300	1,545		0
4201	Courses/Training: Expenses	200	0	200	98		0
4202	Conferences/Seminars: Fees	400	269	600	350		0
4203	Conferences/Seminars: Expenses	700	207	500	0		0
4208	Alarm: Annual Maintenance Fee	0	187	200	187		0
4220	Bank Charges	150	114	150	138		0
4221	Insurance: Premiums	1,351	1,380	1,500	1,768		0
4222	Insurance: Landlord	500	507	520	568		0
4230	External Audit	1,150	0	800	0		0
4231	Internal Audit	200	-400	200	170		0
4232	Audit Preparation	0	87	480	24		0
4235	Memorial Bench	35	0	35	0		0
4411	Handyperson Service	100	67	100	0		0
4999	Contingency Expenses	1,000	0	1,000	0		0
	OverHead Expenditure	23,263	22,884	22,961	14,951		0
1025	Sundry Income	0	75	0	14		0
1040	Photocopier: Usage	0	11	0	0		0
1200	Refunds	0	213	0	0		0
	Total Income	0	299	0	14		0
	107 Net Expenditure	23,263	22,585	22,961	14,937		0

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
201	Street Lighting						
4240	Electricity	400	372	400	400		0
4241	Maintenance	400	357	400	368		0
	OverHead Expenditure	800	729	800	768		0
	201 Net Expenditure	800	729	800	768		0
202	Bus Shelters						
4250	Maintenance	400	0	400	276		0
4251	Inspections	0	0	0	189		0
4255	Provision new bus shelter(s)	2,500	0	5,000	0		0
4411	Handyperson Service	320	215	320	0		0
	OverHead Expenditure	3,220	215	5,720	465		0
	Total Income	0	0	0	0		0
	202 Net Expenditure	3,220	215	5,720	465		0
203	Christmas Lights						
4260	General Expenses	5,100	3,809	4,000	0		0
4261	Churches	1,200	742	1,200	0		0
	OverHead Expenditure	6,300	4,551	5,200	0		0
	203 Net Expenditure	6,300	4,551	5,200	0		0

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed	Actual YTD	Projected	Budget
				Budget		Actual	
		£	£	£	£	£	£
205	Traffic Islands						
4300	Shrub Beds: Maintenance	3,399	3,399	3,399	0		0
4301	Grass Cutting	618	494	618	0		0
4302	Litter Picking	124	124	124	0		0
4303	Weed Killer Spraying	165	165	165	0		0
4304	Signage	329	171	329	66		0
4305	Signage Installation	100	0	100	2		0
4306	NNDR: Traffic Islands	1,715	1,620	1,700	1,037		0
	OverHead Expenditure	6,450	5,972	6,435	1,105		0
1030	Traffic Islands: Sponsorship	3,500	1,980	3,500	1,500		0
	Total Income	3,500	1,980	3,500	1,500		0
	205 Net Expenditure	2,950	3,992	2,935	-395		0
206	Hanging Baskets & Planters						
4350	Planters: Maintenance	309	258	309	0		0
4351	Planters: Bedding Plants	453	453	453	0		0
4352	Hanging Baskets: Supply/Maint.	620	620	620	0		0
	OverHead Expenditure	1,382	1,331	1,382	0		0
	206 Net Expenditure	1,382	1,331	1,382	0		0

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
207	Flagpole						
4355	Flagpole	230	230	240	240		0
	OverHead Expenditure	230	230	240	240		0
	207 Net Expenditure	230	230	240	240		0
208	Burntwood in Bloom						
4380	Advertising	1,000	932	1,250	720		0
4381	Prizes	1,300	890	1,300	1,049		0
4382	Presentation Evening	500	1,110	1,000	610		0
4383	Annual Calendar (production)	250	208	250	248		0
4384	HEIB Regional Competition	150	200	1,200	649		0
	OverHead Expenditure	3,050	3,340	5,000	3,274		0
1050	BiB: Sponsorship	0	230	0	610		0
1051	BiB: Photograph Sales	0	16	0	27		0
1052	BiB: Calendar Sales	0	100	0	117		0
	Total Income	0	347	0	753		0
	208 Net Expenditure	3,050	2,993	5,000	2,521		0

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		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
209	Coulter Lane Remb. Garden						
4411	Handyperson Service	150	0	150	0		0
4500	Coulter Lane Remb. Garden	0	1,994	0	150		0
4501	Grounds Maintenance	1,100	525	1,100	620		0
	OverHead Expenditure	1,250	2,519	1,250	770		0
	209 Net Expenditure	1,250	2,519	1,250	770		0
210	Burntwood Wakes Festival						
4001	Salaries	1,750	1,750	3,060	0		0
4411	Handyperson Service	800	0	800	352		0
4600	BWF: Stage / Sound Hire	40,000	5,500	40,000	5,500		0
4601	BWF: Unsigned - Neon Studios	0	0	0	600		0
4602	Family Fun Day Entertainment	0	3,275	0	5,402		0
4603	Marquees & Furniture	0	4,936	0	5,089		0
4604	First Aid Cover	0	0	0	375		0
4605	Fire Cover	0	0	0	110		0
4607	Security	0	0	0	3,623		0
4608	Rubbish Skips	0	0	0	195		0
4609	Traffic Management	0	0	0	425		0
4610	Mobile Toilets	0	0	0	1,120		0
4611	Publicity	0	800	0	1,621		0
4612	Insurance	0	1,580	0	1,792		0
4613	Ground Crew	0	0	0	4,400		0
4614	Coach	0	25	0	680		0
4615	Pathway: Clearance	0	0	0	42		0
4616	Pathway: Lighting	0	0	0	90		0
4619	Hospitality: Mobile Toilets	0	550	0	700		0
4620	Miscellaneous	0	-987	0	6,352		0
4621	BWF: Saturday evening	0	1,425	0	5,020		0
4623	BWF: Generators/Fuel	0	0	0	1,310		0

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		£	£	£	£	£	£
210	Burntwood Wakes Festival (Cont'd)						
4624	BWF: Policing	0	0	0	0		0
4625	BWF: Lighting Crew	0	0	0	3,400		0
4626	BWF: Friday Evening	0	1,000	0	1,075		0
4627	Refunds: Hospitality	0	17	0	0		0
4628	Refunds: Sponsorship	0	800	0	0		0
4629	Refunds: Craft Pitch Fee	0	213	0	13		0
4630	Refunds: Grants	0	5,020	0	0		0
	OverHead Expenditure	40,800	25,904	43,860	47,384		0
1025	Sundry Income	0	0	0	12		0
1026	Insurance Claim - Event Cancellation	0	15,111	0	0		0
1090	BWF: Craft Marquee Pitch Fees	0	213	0	238		0
1091	BWF: Sponsorship	0	7,570	3,720	13,635		0
1096	BWF: Hire of equipment, etc	0	0	0	0		0
1200	Refunds	0	550	0	0		0
	Total Income	0	23,460	3,720	13,885		0
	210 Net Expenditure	40,800	2,444	40,140	33,499		0
211	Town Strategy						
4750	Town Strategy	250	0	10,000	700		0
	OverHead Expenditure	250	0	10,000	700		0
	211 Net Expenditure	250	0	10,000	700		0

		2012/13		2013/14			2014/15
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		£	£	£	£	£	£
212	Quality Council						
4210	Quality Council	0	240	0	0		0
	OverHead Expenditure	0	240	0	0		0
	212 Net Expenditure	0	240	0	0		0
214	Community Projects						
4411	Handyperson Service	0	70	0	0		0
4755	Tea Dance	0	663	700	354		0
4757	Artwork Comp.	0	200	0	0		0
4758	General Expenses	0	4,354	4,000	0		0
	OverHead Expenditure	0	5,287	4,700	354		0
1025	Sundry Income	0	0	0	157		0
	Total Income	0	0	0	157		0
	214 Net Expenditure	0	5,287	4,700	197		0
215	SCAMP						
4550	SCAMP: Maintenance	0	0	1,500	0		0
4551	SCAMP: Insurance	0	0	500	406		0
	OverHead Expenditure	0	0	2,000	406		0
	215 Net Expenditure	0	0	2,000	406		0

		2012/13		2013/14			2014/15
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		£	£	£	£	£	£
301	Civic Expenses						
4360	Chairman's Expenses	4,500	-265	4,500	42		0
4361	General Expenses	0	0	0	67		0
4363	Civic Carol Service	0	64	0	24		0
4364	Civic Service & Reception	0	966	0	872		0
4365	Hospitality: General	0	0	0	0		0
4366	Hospitality: BWF	0	0	0	853		0
4368	Fundraising	0	-1,232	0	5		0
4369	Fundraising - Distribution	0	2,215	0	0		0
4999	Contingency Expenses	0	200	0	0		0
	OverHead Expenditure	4,500	1,947	4,500	1,863		0
1025	Sundry Income	0	14	0	0		0
1061	Civic Service: Collection/Raffle	0	211	0	0		0
1062	Fundraising	0	1,702	0	607		0
1095	BWF: Hospitality - Food	0	0	0	325		0
	Total Income	0	1,927	0	932		0
	301 Net Expenditure	4,500	20	4,500	931		0

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
302	Grant Aid						
4400	Local Voluntary Organisations	8,000	7,850	10,000	-200		0
4401	Play Schemes	3,100	3,100	3,100	3,100		0
4402	Community Transport	3,000	3,000	3,000	0		0
4403	Community Development Worker	17,167	4,743	0	0		0
4405	SESCAB	3,500	3,500	3,500	3,500		0
4407	Cheque Presentation Evening	0	14	0	24		0
4408	Remembrance Wreaths	100	100	100	0		0
4409	SCAMP	0	195	0	0		0
	OverHead Expenditure	34,867	22,502	19,700	6,424		0
1200	Refunds	0	0	0	0		0
	Total Income	0	0	0	0		0
	302 Net Expenditure	34,867	22,502	19,700	6,424		0

		2012/13		2013/14			2014/15
		Budget	Actual	Agreed Budget	Actual YTD	Projected Actual	Budget
		£	£	£	£	£	£
310	Election Expenses						
4701	Election Expenses	0	0	5,000	0		0
	OverHead Expenditure	0	0	5,000	0		0
	310 Net Expenditure	0	0	5,000	0		0
	Total Budget Expenditure	255,992	165,655	264,103	155,138		0
	Total Income	260,140	269,651	264,223	273,281		0
	Net Expenditure	-4,148	-103,996	-120	-118,143		0